



CARIBOO - CHILCOTIN
SCHOOL DISTRICT

SCHOOL TRUSTEE

Candidate Nomination

Information Package

SUBMISSION DEADLINE

FRIDAY, SEPTEMBER 11, 2026 at 4:00 pm

October 17, 2026 – Trustee General Election

Cariboo-Chilcotin School District Candidate Nomination Information Package

Term of Office

The term of office for the position of school trustee will be for four (4) years from November 2026 to October 2030.

Trustee Election

The Election will be held on Saturday, October 17, 2026.

The Candidate Nomination Information Package provides information for those considering running for the office of School Trustee in this election. Please read through the documents carefully before completing them.

Candidates are encouraged to book a brief ten-minute appointment with the Chief Elections Officer (see contact information at the end of this document) to review their nomination documents when they are ready to file. This is to ensure that the nomination package is complete. Candidates must sign the declaration of nomination either in front of the Chief Elections Officer or Commissioner for Taking Affidavits.

The following is a brief summary of important Candidate nomination information.

Candidate Nomination Documents

Nomination documents for the role of school trustee are standardized throughout the Province of BC. This information package includes fillable PDF documents. Candidates will need to print these documents and have the Nominators sign accordingly before filing the documents.

The following Candidate nomination documents **must** be filed:

- **Form CS2** – Nomination Document (3 pages) – page 2 is not necessary, as only two Nominators are required. **Note:** The Nominee Signature under the declaration on page 3 **must be signed before** the Chief Election Officer or Commissioner for Taking Affidavits in BC.
- **Form CS3** – Other Information Provided by Candidate
- **Statement of Financial Disclosure: Financial Disclosure Act** (required under the [Financial Disclosure Act](#) , the full Act is referenced under a separate section of this package); and
- **Form No. 8-6** – Candidate Information Release Authorization

Cariboo-Chilcotin School District Candidate Nomination Information Package

The following Candidate nomination documents may be filed, if applicable:

- Form CS4 – Appointment of Candidate Financial Agent (if the Candidate is not acting as their own Financial Agent);
- Form CS5 – Appointment of Candidate Official Agent (if applicable); and
- Form CS6 – Appointment of Candidate Scrutineer (if applicable).

Elector Organization Endorsement

Elector organizations may endorse a candidate in an election and have that endorsement appear on the ballot, provided that the elector organization has met two conditions. The first condition is that the candidate consents to the endorsement, and the second is that the endorsement is made on the nomination documents along with the consent statements by the candidates and the authorized principal officer of the elector organization.

In the 2026 election, the elector organization endorsement is included in the nomination document (Form CS2).

Nomination Period

The nomination period **begins at 9:00 am on Tuesday, September 1, 2026, and ends at 4:00 pm on Friday, September 11, 2026.**

Notwithstanding the above, nomination packages may be submitted to the Chief Election Officer between 8:30 am to 4:30 pm, Monday to Friday (except statutory holidays and weekends) at School District 27 Board Office, located at 350 2nd Avenue, Williams Lake, BC.

Please book an appointment to submit the nomination papers with the Chief Election Officer. Please do not leave the submission until the last day as there may not be sufficient time to make any corrections to your submission, if there are any errors.

Nominations cannot be accepted outside of this time period. The deadline for receiving nomination documents through email, fax or in person is **4:00 pm, September 11, 2026.**

Cariboo-Chilcotin School District Candidate Nomination Information Package

Nominators

Candidates must be nominated by two people, who are qualified to vote as a resident or non-resident property owner of the trustee electoral area for which the candidate is running for office.

Availability of Nomination Documents

Per the School District [Bylaw-2703-3](#) the Board will make nomination documents available for public inspection at the School District Board Office from 8:30 am to 4:30 pm, Monday to Friday (except statutory holidays and weekends), until 30 days after the declaration of election results.

In addition, the Board will make the nomination documents available on the School District website [Cariboo-Chilcotin School District - Election](#). Places of residence, email addresses, and other personal information on the nomination documents will be redacted.

Declaration of Candidates

Immediately after the nomination period ends, at 4:00 pm, Friday, September 11, 2026, the Chief Election Officer will declare, as Candidates for an elected office, all persons who are nominated.

The deadline for withdrawal as a Candidate is Friday, September 18, 2026, at 4:00 pm.

The deadline for withdrawal of elector organization endorsement, or candidate withdrawal of endorsement, is Friday, September 18, 2026, at 4:00 pm.

Challenge of Nominations

A nomination may only be challenged by:

- A person who is an elector of the jurisdiction, another nominee, or the Chief Election Officer; and
- An application to the Provincial Court in accordance with sections 86 to 89 of the [Local Government Act](#).

Challenges to nominations may be made between the time of the delivery of nomination documents and 4:00 pm, Tuesday, September 15, 2026.

Cariboo-Chilcotin School District Candidate Nomination Information Package

Appointment of Candidate Representative(s)

In accordance with Section 102 of the *Local Government Act*, Candidates are entitled to appoint a Financial Agent or an Official Agent to represent the Candidate from the time of appointment until the final determination of the election. Appointments for the Financial Agent or the Official Agent can be made from the time the Candidate submits their nomination documents until the close of voting on General Voting Day.

- **Financial Agent:** A Candidate may appoint a Financial Agent to ensure that the financial aspects of the campaign comply with the requirements of the *Local Government Act* and the [*Local Elections Campaign Financing Act*](#) (use Form CS4, under the “Nominations Document” section of this package).
- **Official Agent:** A Candidate may appoint an Official Agent to represent them for the election (use Form CS5, under the “Nominations Document” section of this package). Please note that a Candidate has the option of authorizing their Official Agent to appoint Scrutineers on their behalf.
- **Note:** An Official Agent and a Financial Agent can be the same person. A Candidate is deemed to be their own Financial Agent if they do not appoint a Financial Agent; there is no need for a Candidate to formally appoint themselves as their own Financial Agent.

Candidates may also appoint Scrutineers to represent them by observing the conduct of voting and counting proceedings for the election. Appointments for the Scrutineers can be made any time up until the General Voting Day.

- **Scrutineers:** A Candidate or their Official Agent may appoint Scrutineers who will observe the conduct of voting for the election (use Form CS6, under the “Nominations Document” section of this package – print as many copies as required). A maximum of one Scrutineer, per Candidate, per ballot box is permitted at any one (1) time.

Disclosure of Campaign Financing and Election Advertising

The *Local Elections Campaign Financing Act* regulates Candidate and Elector Organization campaign financing and election advertising. The oversight of all matters related to campaign financing and election advertising is the responsibility of Elections BC. They will be in contact with the Candidate’s Financial Agent regarding these requirements.

Cariboo-Chilcotin School District Candidate Nomination Information Package

Legislation requires extensive disclosure of Candidate and Elector Organization campaign contributions and expenses. Elections BC, who will be administering this requirement, will contact Candidates regarding the requirements of reporting the Candidate's campaign financing and may provide a full copy of the Act; otherwise, it is available online.

If a Candidate is endorsed by an Elector Organization, and that Elector Organization is receiving funds on their behalf, the Elector Organization must also submit an Elector Organization Endorsement.

There is a statutory requirement to file the election campaign financial disclosure statement following the election by **Friday, January 15, 2027**. If a Candidate has any questions about these requirements, they should contact Elections BC.

Please direct all inquiries related to campaign financing and election advertising to Elections BC. Their contact information can be found here: [Contact | Elections BC](#)

Unlawful Election Activities

Division 18 of the *Local Government Act*, outlines a number of activities that are considered offences under the Act. This includes, but is not limited to:

- Vote buying
- Intimidation
- Other election offences in relation to nominations, voting, ballots and ballot boxes, voting proceedings, and the Act

Please refer to the *Local Government Act* for full details.

Contact Information

For further information regarding the 2026 School Trustee Election, or to book an appointment with the Chief Election Officer, please contact the following:

Taryn Aumond
Chief Election Officer

Phone: 250-398-3824

Email: trusteeelections@sd27.bc.ca

Web: www.sd27.bc.ca



**2026 SCHOOL TRUSTEE ELECTION
CANDIDATE INFORMATION RELEASE AUTHORIZATION**

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form simply allows the local government to provide additional information, as appearing below, to the public and/or media.

The information you choose to share will be posted on websites operated by CivicInfo BC (www.civicinfo.bc.ca). This is the primary source through which the media, the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

Note: Changes have been made to election publishing requirements to better protect candidates' personal information, such as their telephone number or address, including a requirement to redact this information in public notices and nomination documents published online. The name of the jurisdiction where the candidate resides will be included in public notices and in online nomination documents.

Electors may view unredacted nomination documents at the local government office; however, an elector must sign a declaration that they will not use the information included in them except for purposes of the Local Government Act, Vancouver Charter, or Local Elections Campaign Financing Act.

I, _____, (please print name of person nominated) having submitted nomination documents for election to the office of School Trustee, give my consent to share the following information. This information may be shared by email, posting on a website, phone, fax, or by any other means of electronic communication.

Address:	
Phone:	Alternate Phone:
Email:	
Website:	
Twitter:	Facebook:

(Signature of Candidate)

Gender (Check one):

☐ Female

☐ Male

☐ Non-binary

☐ Other/undisclosed

Previous Elected Experience (Check one):

☐ Incumbent – Served on Council or Board in the same role since the last general election

☐ Served on Council or Board in a different role since the last general election

☐ Served on Council or Board before but not during this past term

☐ No Council or Board experience, but has been elected to office elsewhere (school, local, provincial, or federal).

☐ None.

CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

IMPORTANT: The following forms are for candidates in school trustee elections. A separate set of forms are available for regional trustee candidates in School District No. 93 (Conseil scolaire francophone).

Use the Candidate Cover Sheet and Checklist Form CS1 to ensure that the Candidate Nomination Package – School Trustee is complete and meets the legislative requirements of the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form CS1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form CS1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. School district contact information is available online at: <https://bcschoolcontacts.gov.bc.ca> and local government contact information is available online at: <https://www/civinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form CS1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package – School Trustee.

Completing only the Candidate Cover Sheet and Checklist Form CS1 **does not** constitute completion of the Candidate Nomination Package – School Trustee, nor does it satisfy the legislative requirements set out in the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Use section B of the Candidate Cover Sheet and Checklist Form CS1 to identify which forms have been completed and are included in the Candidate Nomination Package – School Trustee.
3. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

CS2 – Nomination Documents (only page 3);
CS3 – Other Information Provided by Candidate; and,
CS4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC

PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6

Toll-free fax: 1-866-466-0665

Email: electoral.finance@elections.bc.ca

CS1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION BOARD OF EDUCATION TRUSTEE		

SECTION B

This information package includes the following completed forms, appointments, consents and declarations:

- ☐ **CS2 – Nomination Documents**
- ☐ **CS3 – Other Information Provided by Candidate**
- ☐ **CS4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **CS5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **CS6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – School Trustee; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements.

CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF SCHOOL DISTRICT)		TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	☐ BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 32 of the *School Act* to be nominated, elected and to hold the office of:

POSITION

BOARD OF EDUCATION TRUSTEE

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)



I am acting as my own Financial Agent



I have appointed as my Financial Agent

NOMINEE'S SIGNATURE

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

CS3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information**OPTIONAL**

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM CS2 – NOMINATION DOCUMENTS

CS4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

CS5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

CS6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Scrutineer for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	☐ General Local Election	☐ By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	last name	first & middle name(s)
Street, rural route, post office box:		
City:		Province:
		Postal Code:
Level of government that applies to you:	☐ provincial ☐ local government	
	☐ school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

signature of person making disclosure

date

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position



CARIBOO - CHILCOTIN
SCHOOL DISTRICT

2026 Trustee Election

**Cariboo-Chilcotin School District Candidate Nomination
Information Package**

SUBMISSION DEADLINE

FRIDAY, SEPTEMBER 11, 2026 at 4:00 pm

October 17, 2026 – Trustee General Election

Cariboo-Chilcotin School District Candidate Nomination Information Package

Cariboo-Chilcotin School District #27 has provided some further resources to help candidates understand the role and work of a Trustee and running in a trustee election.

1. Cariboo-Chilcotin School District
 - Board [Policies and Bylaws](#)
 - [CCSD District Plan for Learner Success 2024-2027](#)
 - Success Stories in our Key Focus Areas - [Focus Area Posts](#)
 - [Budgets and Financial Information](#)
 - [Trustee Electoral Map](#)
2. BC School Trustee Association
 - [British Columbia School Trustees Association](#)
 - [Run For School Trustee 2026 - BC Elections](#)
 - [Understanding The Role Of A School Trustee](#)
 - [The Role of Boards of Education and Trustees](#)
 - [Trustee Knowledge Series](#)
3. Government of British Columbia
 - [School Trustee Election Procedures - Province of British Columbia](#)
4. Ministry of Education and Child Care
 - [School Trustee Election Procedures in B.C.](#)
5. Elections BC
 - [Local Guides | Elections BC](#)
 - [Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents](#)
 - [Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents](#)
6. Legislation Requirements
 - [Local Elections Campaign Financing Act](#)
 - [School Act](#)
 - [Local Government Act](#)
 - [Election Act](#)
 - [Financial Disclosure Act](#)
7. Local Government Management Association of British Columbia
 - [Local Government Elections Information](#)

BOARD OF EDUCATION – IMPORTANT DATES 2026 - 2027

Sep 14/26	COTW (In Person) – Boardroom (4:30 pm)
Sep 28/26	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Oct 13/26	COTW (In Person) – Boardroom (4:30 pm)
Oct 17/26	General Election Day
Oct 21/26	Board Governance Session (In Person) – Boardroom (4:00 – 7:00 pm) (Dinner with Senior Staff at 4:00 pm)
Oct 26/26	Board Meetings (In Person) <i>(Newly elected Trustees are invited to attend, not participate)</i>
Nov 2/26	Inaugural Meeting (In Person) – Boardroom - 6:00 pm
Nov 4/26	Governance Session (In Person) – Boardroom (4:00 – 7:00 pm)
Nov 9/26	COTW (In Person) – Boardroom (4:30 pm)
Nov 23/26	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Nov 26-28	BCSTA Trustee Academy & New Trustee Orientation (Vancouver)
Dec 14/26	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Jan 11/27	COTW (In Person) – Boardroom (4:30 pm)
Jan 20/27	Governance Session (In Person) – Board Room (4:00 – 6:00 pm)
Jan 25/27	Board Meetings (In Person)
Feb 8/27	COTW (In Person) – Boardroom (4:30 pm)
Feb 22/27	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Mar 8/27	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Apr 12/27	COTW (In Person) – Boardroom (4:30 pm)
April 15-17/27	BCSTA AGM (Vancouver)
Apr 28/27	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
May 10/27	COTW (In Person) – Boardroom (4:30 pm)
May 25/27	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)
Jun 14/27	COTW (In Person) – Boardroom (4:30 pm)
Jun 23/27	Board Meetings (In Person) (5:00 pm IC, 6:30 pm Public)

COTW: 4:30 – 7:00 pm In-Camera Board: 5:00 – 6:00 pm Public Board: 6:30 – 8:00 pm
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BYLAW No. 2703-3 TRUSTEE ELECTIONS AND BY-ELECTIONS

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 27 (CARIBOO-CHILCOTIN)

A bylaw to establish procedures for the conduct of trustee elections.

The Board of Education of School District No. 27 (Cariboo-Chilcotin) wishes to establish procedures for the conduct of trustee elections.

Accordingly, the Board of Education of School District No. 27 (Cariboo-Chilcotin), in an open meeting, enacts this Trustee Election Bylaw No. 2703-3.

1. Scope of Bylaw

- a. This bylaw applies to both general elections and by-elections, except as otherwise indicated.

2. Trustee Electoral Areas

- a. In School District No. 27 (Cariboo-Chilcotin), trustee elections are held in the following trustee electoral areas (which are more fully described in Ministerial Order M252/1996):

TRUSTEE ELECTORAL AREA (TEA)	TRUSTEE ELECTORAL AREA DESCRIPTION:	NO. OF TRUSTEES
1	Cariboo Regional District Electoral Area H (as that electoral area was defined in the BC Gazette dated February 19, 1981) and parts of Electoral Areas G & L (as those electoral areas were defined in the BC Gazette dated June 17, 1982).	One (1)
2	Parts of Cariboo Regional District Electoral Areas G and L surrounding Green Lake, and Thompson Nicola Regional District Area E to 70 Mile, conforming with the southern boundaries of SD27	One (1)
3	The District of 100 Mile House	One (1)
4	Cariboo Regional District Electoral Area F (as that electoral area is defined in the BC Gazette dated June 17, 1982), and part of Cariboo Regional District Electoral Area D.	One (1)
5	Cariboo Regional District Area E (as that electoral area is defined in the BC Gazette dated February 19, 1981) and part of Cariboo Regional District Electoral Area D (as that electoral area is defined in the BC Gazette dated June 17, 1982)	One (1)
6	The City of Williams Lake	One (1)
7	Cariboo Regional District Electoral Area J (as that electoral area is defined in the BC Gazette dated February 19, 1981) and part of Cariboo Regional District Trustee Electoral Area K (as that electoral area is defined in the BC Gazette dated February 19, 1981).	One (1)

3. Definitions

- a. The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act*, except if the context requires otherwise.
- b. “Board” means the Board of Education of School District No. 27 (Cariboo-Chilcotin).

“Chief Election Officer” means the person appointed to perform the duties of chief election officer as set out in the *School Act*, *Local Government Act* and *Local Elections Campaign Financing Act*.

“local government” means, as applicable, the Cariboo Regional District, the Thompson Nicola Regional District, the District of 100 Mile House, and/or the City of Williams Lake.

“Minister” means the Minister of Education and Child Care.

“School District” means the School District No. 27 (Cariboo-Chilcotin).

4. Voters List

- a. Voting in a trustee election or part of a trustee election conducted by the Board shall be limited to only those electors registering to vote at the time of voting.
- b. Voting in a trustee election or part of a trustee election conducted by a local government on behalf of the Board shall be open to electors registering to vote in accordance with the applicable local government bylaws. If a local government bylaw specifies that the most current provincial voters list prepared under the *Election Act* is the register of resident electors then the provincial voters list becomes the register of electors for any election to which the bylaw applies on the earlier of the date specified in the local government bylaw or 52 days prior to the election to which the bylaw applies.

5. Application of Local Government Bylaws

- a. In Trustee Electoral Area 3 the election bylaws of the District of 100 Mile House apply to trustee elections conducted by the District of 100 Mile House, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
 - b. In Trustee Electoral Area 6 the election bylaws of the City of Williams Lake apply to trustee elections conducted by the City of Williams Lake, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
-

- c. In Trustee Electoral Areas 1, 2, 4, 5 and 7, if the Cariboo Regional District conducts all or a part of the trustee election, the election bylaws of the Cariboo Regional District, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by bylaw apply to a trustee election.
- d. In Trustee Electoral Area 2, if the Thompson Nicola Regional District conducts all or part of the trustee election, the elections bylaws of the Thompson Nicola Regional District, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by bylaw apply to a trustee election.

6. Required Advance Voting Opportunities

- a. Unless the Board is exempted from the requirement by Order of the Minister, an advance voting opportunity will be held on the 10th day before general voting day.
- b. Unless the Board is exempted from the requirement for an additional advance voting opportunity by Order of the Minister an additional advance voting opportunity will be held on:
 - i. In Trustee Electoral Areas one (1), two (2), four (4), five (5) and seven (7), the required advance voting opportunity will be held on the tenth day before general voting day, unless exempted by order of the Minister, and no other advance voting opportunity will be held.
 - ii. In Trustee Electoral Area three (3), the date specified in the bylaws of the District of 100 Mile House.
 - iii. In Trustee Electoral Area six (6), the date specified in the bylaws of the City of Williams Lake.

7. Additional Advance Voting Opportunities

- a. The Chief Election Officer may establish dates for additional advance voting opportunities for each trustee election and may designate the voting places and the voting hours for these voting opportunities.
-

8. Additional General Voting Opportunities

- a. The Chief Election Officer is authorized to establish additional general voting opportunities for general voting day for each election and to designate the voting places and voting hours for such voting opportunities, within the limits set out in the *Local Government Act*.

9. Order of Names on the Ballot

- a. The order of names of candidates on the ballot will be alphabetical.

10. Resolution of Tie Vote after Judicial Recount

- a. In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

11. Number of Nominators Required

- a. The minimum numbers of qualified nominators for a trustee candidate is two.

12. Website Access to Candidate Nomination Documents and Campaign Financing Disclosure Statements

- a. The Board authorizes public access to nomination documents of the trustee candidates during regular office hours at the Board's office from the time the nomination documents are delivered until 30 days after declaration of the election results.
 - b. The Board will make available to the public, without charge, by internet access, the disclosure statements or supplementary reports required to be made available by the BC chief electoral office on an Elections BC authorized website, other than:
 - i. a mailing address or residential address of a significant contributor, or
 - ii. a telephone number, mailing address, or residential address of a candidate,until 5 years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate by providing a copy of that information for inspection.
 - c. The Board will, on request, provide a copy or other record of trustee candidates' disclosure statements and supplementary reports for as long as they are required to be available to the public under section 12(b) for a fee of \$0.50 per printed side of a page.
 - d. Before providing the services under section 12(a), (b) or (c), other than to a Board officer or employee acting in the course of their duties, the Board may require the person requesting the service to
 - i. satisfy to a Board official that any purpose for which personal information is to be used is permitted by the *Local Government Act* and section 63 of the *Local Elections Campaign Financing Act*, and
 - ii. provide a signed statement that
-

1. the individual,
2. and if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining a copy or other record

will not use the information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

13. Public Notice Posting Places

- a. For the purpose of trustee elections conducted by the Board, the following are designated as public notice posting places for the purposes of section 50 of the *Local Government Act*:
 - i. the notice board located at the main entrance to the Board's head office; and
 - ii. the front area of the city hall in the District of 100 Mile House.

14. Publication by means other than newspaper

- a. The Board designates the following means of publication of notices required to be published pursuant to section 94.2 of the Community Charter:
 - i. the School District website at <https://www.sd27.bc.ca>

15. Title

- a. This Bylaw may be cited as "School District No. 27 (Cariboo-Chilcotin) Trustee Election and By-Election Bylaw No. B2707-3".

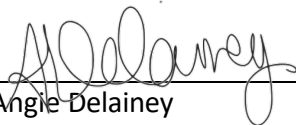
16. Repeal

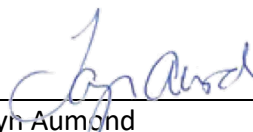
- a. School District No. 27 Trustee Elections Bylaw No. B2707-2 is repealed.

READ A FIRST TIME THE 22nd DAY OF JUNE 2026;

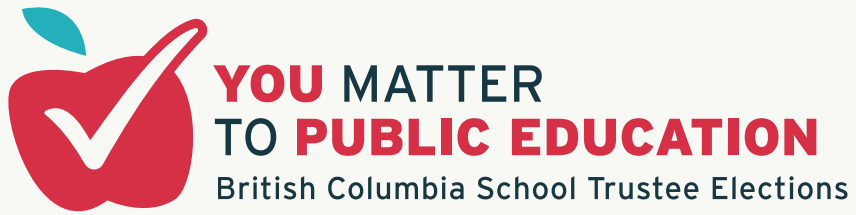
READ A SECOND TIME THE 22nd DAY OF JUNE 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 22nd DAY OF JUNE 2026.



Angie Delainey
Board Chair

Taryn Aumond
Secretary-Treasurer



British Columbia School Trustee **CANDIDATES GUIDE**



YOU MATTER TO PUBLIC EDUCATION

Congratulations on your decision to run, or run again, for school trustee.

Local school trustee elections are an important opportunity for communities to shape and strengthen public education.

Trustees are dedicated community leaders who work together to support student success.

The work of a trustee is demanding, but it is also deeply meaningful and rewarding.

Update to Elections Legislation for 2026

Several changes have been made to the laws governing local and school trustee elections.

These changes take effect for the 2026 general local elections, which will be held on **October 17, 2026**. They do not apply to any by-elections held before that date.

Changes of note for the 2026 general elections:

- **No more “originals” requirement for nomination documents:** Candidates no longer need to submit original paper copies of their nomination documents. Nomination papers can be submitted to the Chief Election Officer in person, by mail, fax, or email, as long as they are received before the nomination deadline.
- **Improved candidate privacy:** New rules limit the amount of personal information that must be made public. Candidates' contact information (such as phone numbers and home addresses) will be removed from online postings and public notices. Instead, public notices will include the name of the jurisdiction where a candidate lives. Anyone wishing to see unredacted nomination documents can do so at the school district or local government office, but they must first sign a declaration promising to use that information only for legal election purposes.
- **Candidate endorsement documents:** To streamline the endorsement process, elector organizations are no longer required to submit separate endorsement documents. Endorsements will now be included as part of the candidate's nomination package and must include signed consent statements from both the candidate and the authorized principal officer of the elector organization.
- **Eligibility changes under the [Eligibility to Hold Public Office Act](#):** Members of the Legislative Assembly (MLAs) are not allowed to hold local elected offices, including the office of school trustee. If a sitting trustee later becomes an MLA, they are automatically considered to have resigned from their trustee position.



SIGNIFICANT DATES

General Election

Election Period: January 1, 2026 – September 18, 2026

Pre Campaign Period: July 20 – September 18, 2026

Nomination Period (BC-wide): September 1, 2026 – September 11, 2026

Declaration of Candidates: September 11, 2026

Challenge of Nomination Deadline: September 15, 2026

Candidate Withdrawal Deadline: September 18, 2026

Candidate Endorsement Withdrawal Deadline: September 18, 2026

Campaign Period: September 19, 2026 – October 17, 2026

Voting Day (General): October 17, 2026

Disclosure Statement Filing Deadline: January 15, 2027

Late filing deadline for disclosure statements (with \$500 fee): February 16, 2027

Conseil scolaire francophone de la Colombie-Britannique (CSF) Election

Please see **Appendix A** for more information on significant Conseil scolaire francophone de la Colombie-Britannique election dates.

IMPORTANT REMINDER

All candidates must be familiar with the [Local Elections Campaign Financing Act](#) and its requirements. For clear step-by-step information about campaign financing, expense limits, and third-party sponsors, see the following selection of Elections BC's guides:

- **Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents**
- **Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents**
- **Guide for Local Elections Third Party Sponsors in B.C.**

These guides, and more, are available on the [Elections BC website](#).

Note: The BCSTA Candidate Guide is a resource. It does not replace or interpret the law. For specific questions about your eligibility or campaign, consult the relevant legislation or seek legal advice.

Note: This guide may not apply to:

- [The City of Vancouver](#), governed by the [Vancouver Charter](#), or
- [Conseil scolaire francophone de la Colombie-Britannique \(CSF\)](#) regulated by the [Francophone Education Authorities Regulation](#).



GENERAL INFORMATION

What Boards of Education Do

Governance and Leadership in Public Education

Boards of education share responsibility for public education with the provincial government and the Ministry of Education and Child Care through a co-governance model.

The Ministry sets the overall direction for education, including the curriculum, funding, and the laws that guide school districts.

Boards of education are responsible for running their local school districts in ways that reflect the goals and needs of their communities, while following provincial direction, the *School Act* and other relevant laws and statutes.

Under the *School Act*, boards of education are responsible for:

- Holding board and committee meetings
- Setting local policies for effective school operations
- Hiring staff needed to run the district
- Establishing conditions of employment
- Preparing and approving budgets and capital plans
- Hearing appeals from parents or students when a staff decision significantly affects a student's education, health, or safety

Boards as Employers

Boards of education are the legal employers of all school district staff. They are responsible for fair and lawful employee relations with management, teachers, and support staff.

In BC, teacher collective bargaining happens at two levels, provincial and local.

- At the provincial level, the BC Public School Employers' Association (BCPSEA) negotiates with the BC Teachers' Federation (BCTF) on province-wide issues such as salaries and benefits.
- At the local level, each board of education and local teachers' association negotiate local issues that affect their specific district.

Boards play a key role in ensuring that local priorities are represented during Provincial Collective Agreement negotiations between BCPSEA and BCTF.

What School Trustees Do

Understanding the Work of School Trustees

School trustees are the members of a board of education. They are locally elected representatives who speak and make decisions on behalf of their communities in support of public education.

Trustees work together as a board to make sure all students in the district have the best possible opportunities to learn, grow, and succeed. Their work is guided by the *School Act*, which sets out the responsibilities of boards of education and individual trustees.



A trustee's role is to:

- Keep the focus on student learning and well-being
- Represent the interests and values of their community
- Make informed decisions that benefit the entire district

Trustees Set the District's Strategic Direction

One of the most important responsibilities of a board of education is setting the strategic direction for the school district.

Trustees work together to develop the board's strategic plan, which outlines the district's goals, priorities, and actions to improve student outcomes. The plan helps guide decision-making for the board, staff, parents, and the wider community.

The board hires a superintendent, who serves as the district's chief executive officer (CEO). The superintendent is responsible for carrying out the board's strategic plan and overseeing the daily operations of schools.

Trustees are responsible for ensuring the right systems are in place, for example, fair and consistent processes to evaluate teachers and administrators. Trustees do not directly manage or evaluate individual employees. Their focus is on ensuring the system works effectively, not on making personnel decisions.

Trustees Are Financial Stewards

Boards of education manage significant public funds and are accountable for how those resources are used. Trustees play an important role in ensuring that financial decisions support student learning and align with the strategic plan.

Each year, the board approves the annual budget, which connects the district's goals and priorities with its available resources. Trustees review and approve the allocation of funds and staff to ensure the district's budget supports the priorities identified in the strategic plan.

Good financial stewardship means making transparent, responsible decisions that are focused on long-term sustainability and student outcomes.

Trustees Work as a Team

A school trustee is part of a team, the board of education.

Under the *School Act*, the authority to make decisions rests with the board, not with individual trustees. This means a single trustee cannot make decisions or act on behalf of the board unless specifically authorized to do so.

Trustees often have diverse perspectives, and respectful debate is a healthy part of governance. However, once the board votes and decides, that decision becomes the board's position. All trustees are expected to support that decision, even if they personally disagreed during the discussion.

Trustees may be motivated to run for personal or community reasons, for example, they may have a passion for student success or specific education issues. These motivations are important and valuable. However, once elected, trustees must always look beyond individual issues and make decisions that serve the best interests of the entire school district.



Trustees Are Community Leaders

School trustees are community leaders who work with others to strengthen public education. They collaborate with parents, Indigenous communities, local governments, and organizations to ensure every student in the district can reach their full potential.

Trustees represent the public's voice in education, but they also have a responsibility to think broadly and make decisions that benefit all students, not only those in their own neighbourhood or community.

Successful trustees balance their dual roles:

- As elected representatives, they bring their community's concerns and perspectives to the board table.
- As governors, they make collective decisions in the best interests of all students in the district.

In short, trustees are community-minded leaders who help shape the future of education in their district and across the province.

TRUSTEE ELECTORAL AREAS AND ELIGIBILITY

Trustee Electoral Areas

Every school district in British Columbia is divided into [trustee electoral areas](#), which are the regions from which trustees are elected.

You do not have to live in the community where you run for trustee. You may choose to run in any trustee electoral area within the district.

The number of trustees elected, and the division of electoral areas vary from district to district, depending on population size and community needs.

- In some school districts, all trustees are elected at large, meaning the entire district is a single electoral area, and all voters choose from the same list of candidates.
- In other districts, there are multiple trustee electoral areas, each electing one or more trustees.
- Trustee electoral areas may include one or more municipalities, rural areas, or a combination of both.

In some communities, elector organizations (also known as local political parties) may choose to endorse candidates.

Sometimes, local governments and boards of education work together to run elections. This means that in some districts, the election process, which includes nomination submissions, may be handled by the municipality or regional district office instead of (or in addition to) the board of education office.



ELIGIBILITY

To run for a position on a board of education, you must:

- Be a Canadian citizen,
- Be 18 years of age or older on general voting day,
- Have lived in British Columbia for at least six months before nomination day, and
- Not be disqualified under the School Act or any other law from being nominated, elected, or serving as a trustee.

You cannot serve as a school trustee if you are a Member of the Legislative Assembly (MLA).

If you are endorsed by an [elector organization](#), information about these organizations is available on the Elections BC website.

For those interested in running for the Conseil Scolaire Francophone de la Colombie-Britannique, see the [Francophone Education Authorities Regulation](#).

Board of Education Employees

If you are an employee of a board of education and wish to run for a seat on your employer's board, there are special rules you must follow:

1. Before you are nominated, you must give your employer written notice of your intention to be nominated.
2. You must take a leave of absence from your job starting on the first day of the nomination period, or the day you give notice – whichever comes later.
3. If you are elected, you must resign from your employment with the school district.

If you work for a different school district than in the one where you are seeking election, you do not need to take a leave or resign. However, you should be aware that certain situations may create a conflict of interest. For example, you may not be able to take part in provincial collective bargaining discussions if you are both a unionized school district employee and a trustee in another district.

Further details on conflict of interest are provided below.

Conflict of Interest

Conflict of interest rules for school trustees are found in both the *School Act* and common law (court decisions that interpret how the law applies).

When trustees take the [Oath of Office](#), they promise to follow all conflict of interest requirements in the *School Act*, including rules about pecuniary interests, that is, matters that could have a financial impact on the trustee or certain family members.

Pecuniary (Financial) Conflicts

Under [Part 5](#) of the *School Act*:

- If a matter being discussed by the board could financially benefit a trustee, or certain people connected to them (such as a spouse, parent, or child), the trustee is considered to have a pecuniary interest and therefore a conflict of interest.
- The same applies if those family members have financial interests tied to the school district, such as membership in a union representing district employees.



A trustee with a pecuniary interest cannot:

- Be elected to the board of directors of the BC Public School Employers' Association (BCPSEA),
- Serve as a trustee member of a BCPSEA bargaining team, or
- Represent their board at any BCPSEA general meeting or function.

If a trustee has a pecuniary interest in a matter before the board or one of its committees, the trustee must:

1. Declare their interest,
2. Leave the room during the discussion,
3. Not participate in any debate or vote, and
4. Not try to influence others on the matter before, during, or after the meeting.

Non-Pecuniary Conflicts

Sometimes a trustee may not have a direct financial interest, but there may still be a perceived conflict of interest.

For example, a trustee might be asked to vote on an issue involving a close friend or relative. Even if there is no financial impact, there might be an appearance of bias.

Non-pecuniary conflicts are not written into the *School Act* but are instead governed by the common law. In common law, it is a fundamental requirement that a statutory body, or one of its members, should not be biased or have the appearance of bias.

In these cases, the trustee may be seen as having a reasonable appearance of bias, meaning their decision-making may not appear impartial.

Trustees are expected to act in the best interests of all students and avoid participating in any decisions where personal interests, relationships, or outside responsibilities could be seen to influence their judgment.

Tip: When in doubt, disclose the potential conflict and seek legal advice or guidance from your board chair or the Ministry of Education and Child Care. It's always better to be transparent than risk violating conflict-of-interest rules.

NOMINATIONS, CAMPAIGNING, AND ELECTION RULES

Filing Your Nomination

You must submit complete nomination papers to the Chief Election Officer (CEO) by **4 p.m. on September 11, 2026**. These must include a sworn declaration of eligibility, signed in front of the CEO or an authorized official (e.g., a lawyer or notary public).

Nominations can be submitted in person, by mail/courier, or electronically, but must be received before the deadline. Late or incomplete submissions won't be accepted.

Most school boards offer a candidate package with required forms and instructions. Check local rules before applying.

Financial Interests

You must also file a [Financial Disclosure Statement](#) as required under section 2(1) of the [Financial Disclosure Act](#).

This statement lists your financial interests, including:

- Any personal or family income sources,
- Businesses you own or have shares in, and
- Property or other significant financial holdings.



This helps ensure transparency and public trust in the election process.

Following Election Rules

You are responsible for ensuring your nomination is complete and in compliance with all election rules.

This includes:

- Submitting all required documents,
- Paying a nomination deposit (if required), and
- Meeting all filing deadlines with your community's Chief Election Officer.

Late or incomplete nominations cannot be accepted, so double-check everything before you file.

Campaign Financing

As a school trustee candidate, you must follow the same campaign financing and advertising rules that apply to local government candidates. These rules are set out in the [Local Elections Campaign Financing Act \(LECFA\)](#). Elections BC oversees these rules and ensures they are followed. You can find detailed guides and forms on the [Elections BC](#) website.

Campaign finance rules can be complex. Take time to read Elections BC's resources carefully. They explain contribution limits, expense limits, and reporting requirements.

Campaigning

Before you begin campaigning, make sure you know and follow the rules that apply, including:

- Local bylaws about signage (size, placement, and timing),
- The Ministry of Transportation and Transit's rules for signs along roads,
- Rules for online and social media advertising, and
- Campaign restrictions on general voting day.

Your campaign may include activities such as:

- Social media (Facebook, Instagram, LinkedIn, X, etc.),
- Media interviews,
- Door-to-door canvassing,
- Meeting voters in public spaces ("mainstreeting"),
- Paid or unpaid advertising,
- A personal website or blog, and
- Attending all-candidates' meetings.

Preparing for Your Campaign

Good preparation will help you both as a candidate and, if elected, as a trustee.

Consider:

- Attending board of education meetings to understand how decisions are made,
- Reading school trustee publications and following education news in your region,
- Learning about provincial education issues, and
- Getting to know other candidates and their platforms.

This background knowledge will help you shape your own views on education and communicate them clearly to voters.



HELPFUL RESOURCES

Here are some key websites for more information:

- [BC School Trustees Association \(BCSTA\)](#)
- [BC Ministry of Education and Child Care](#)
- [BC Ministry of Housing and Municipal Affairs](#)
- [Elections BC](#)
- [CivicInfo BC](#)



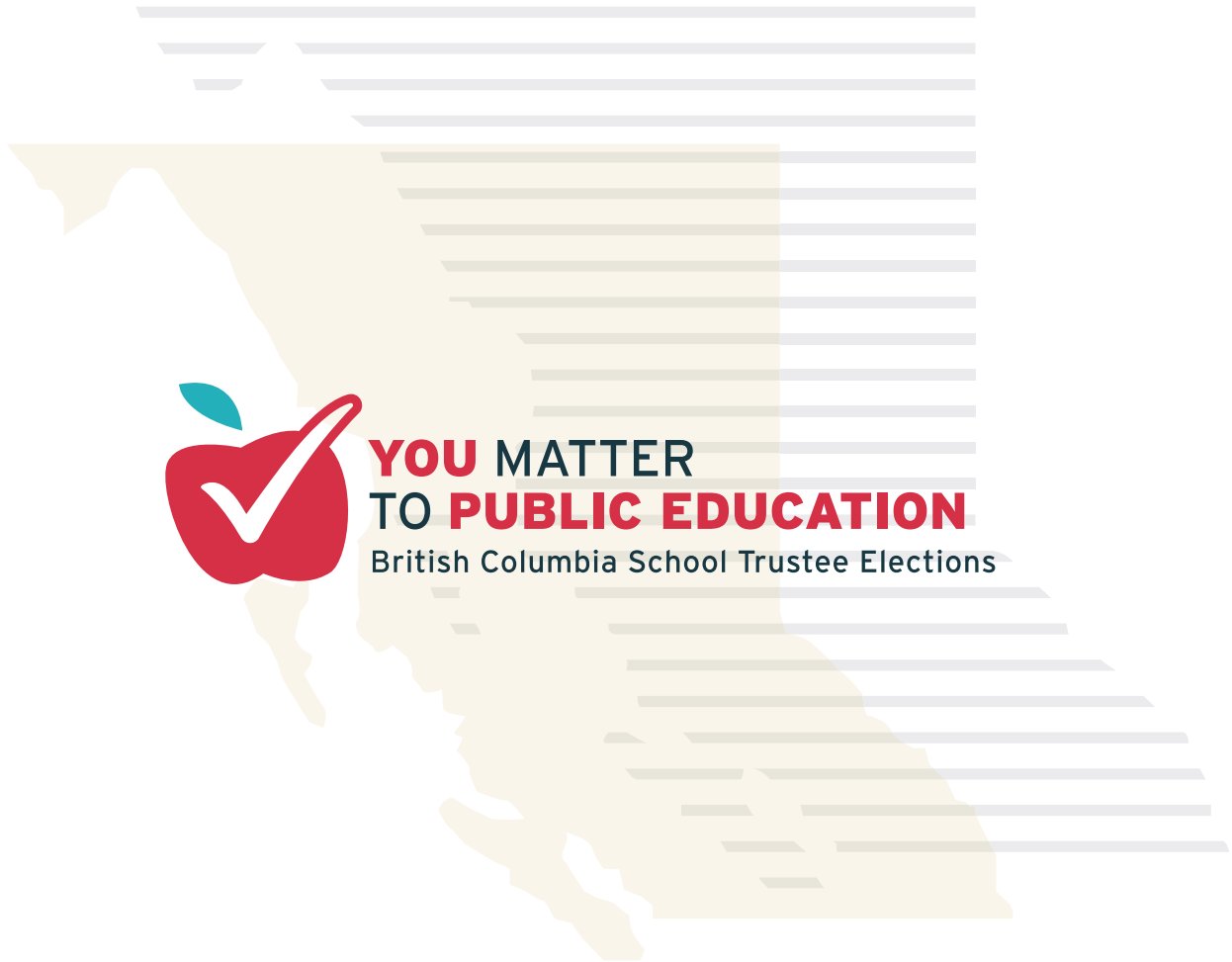
ÉLECTIONS SCOLAIRES DU 17 OCTOBRE 2026 DATES IMPORTANTES

Le processus électoral, tel que décrit dans la Loi scolaire et le BC Reg. 212/99, se déroule en fonction de la date des élections. Voici le compte à rebours des dates limites qui correspondent aux échéances respectant la Loi scolaire :

Règles	Échéanciers	Dates limites
1. Date limite de résidence en Colombie-Britannique	6 mois avant les élections	16 avril 2026
2. Devenir membre du CSF	120 jours avant la date des élections	18 juin 2026
3. Appel aux candidatures	au moins 90 jours avant la date des élections	18 juillet 2026
4. Devenir membre du CSF dans le but de poser sa candidature	80 jours avant la date des élections	28 juillet 2026
5. Soumission de la candidature des membres intéressés au secrétaire trésorier	au moins 75 jours avant la date des élections	4 août 2026
6. Envoi de la liste des candidatures aux membres	au moins 70 jours avant la date des élections	7 août 2026
7. Contestation de la déclaration d'un membre se présentant aux élections en tant qu'élue(e) régional	au moins 60 jours avant la date des élections	16 h 00 18 août 2026
8. Annonce par le secrétaire trésorier des élues et/ou élus par acclamation	au moins 30 jours avant la date des élections	16 septembre 2026
9. Envoi, par le CSF, des bulletins de vote aux membres	au moins 30 jours avant la date des élections	16 septembre 2026
10. Annonce par le secrétaire trésorier des élues et/ou élus	Jour de l'élection	17 octobre 2026
11. Entrée en fonction des élu(e)s	Premier lundi après le 1 ^{er} novembre 2026	2 novembre 2026

Pour voter aux élections scolaires du CSF, vous devez :

- Être une personne citoyenne canadienne ;
- Avoir atteint l'âge de 18 ans lors de la date des élections ;
- Être une personne résidente de la zone électorale dans laquelle vous votez ;
- Être membre du CSF depuis le 18 juin 2026 ;
- Être une personne résidente de la province depuis le 16 avril 2026.



FINANCIAL DISCLOSURE ACT

The information in this fact sheet applies to you if you have accepted a nomination for election as a Member of the Legislative Assembly (MLA) in British Columbia.

ABOUT THE ACT

The *Financial Disclosure Act* requires that the following people make disclosures of assets, debts and sources of income:

- A nominee for election to provincial or local government* office, as a school trustee, or as a director of a francophone education authority.
- An elected local government official.
- An elected school trustee, or director of a francophone education authority.
- An employee designated by a local government, francophone education authority or board of a school district.
- A public employee designated by the Lieutenant Governor in Council.

*(“local government” includes municipalities, regional districts, and the Islands Trust.)

The intent of the Act is to identify what areas of influence and possible financial benefit an elected official, nominee or designated employee might have by virtue of their office, and to ensure the public has reasonable access to the information.

WHAT YOU MUST DISCLOSE

It is not necessary to disclose the value of your holdings or the amount of debt owed, but you must disclose:

- The name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf.
- The name of each creditor to whom you owe a debt, with the following exceptions: residential property debt (mortgage, lease or agreement for sale); money borrowed for household or personal living expenses; or any assets you hold in trust for another person.
- The name of each business or organization located or carrying on business in British Columbia from which you receive financial remuneration. You must also identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of company or society).
- The legal description(s) and address(es) of all land located in British Columbia in which you, or a trustee acting on your behalf, own an interest or have an agreement, which entitles you to obtain an interest. Your personal residence does not need to be disclosed.
- The following information with regard to corporations where you individually, or together with your spouse, child, brother, sister, mother or father, own shares which total more than 30% of votes for electing directors:
 - The name of each corporation and its subsidiaries.
 - The type of business the corporation and its subsidiaries normally conduct.
 - A description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest or have an agreement entitling any of them to acquire an interest.
 - A list of creditors of the corporation, including its subsidiaries (you need not include debts of less than \$5,000 payable in 90 days).
 - list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

You must include shares held by a trustee on your behalf, but not shares you hold by way of security.

FILING DISCLOSURE DOCUMENTS

You must use a "Statement of Disclosure" form to make your disclosures under the Act. You can obtain the form from the B.C. Government Web site at: www.gov.bc.ca [type 'Statement of Disclosure Form' in search bar].

You must submit your completed disclosure form with your nomination papers to the Chief Electoral Officer or your District Electoral Officer. If you are elected, you will have further disclosure obligations under the Members' Conflict of Interest Act.

FREQUENTLY ASKED QUESTIONS

Q. Do I need to list mutual fund investments?

A. The Financial Disclosure Act was written many years ago and does not specifically address mutual fund investments. If you own mutual funds which do not contain corporate shares or interests in land located in British Columbia, you are not required to disclose your investment. If you own mutual funds which do contain corporate shares or interests in land located in British Columbia, your investment should be disclosed either as trusts (if applicable) or to comply with the spirit of the legislation.

Q. Do I need to list investments held in my RRSPs?

A. It depends on the type of investments you hold in your RRSPs. If you hold corporate shares or interests in land located in British Columbia in an RRSP, those investments must be disclosed to the same extent as if you held those investments outside an RRSP. However, if you hold in an RRSP investments which would not be disclosable if you held them directly (e.g. term deposits or GICs), they do not become disclosable because they are held in an RRSP.

Q. Do I need to list credit card debt for other than ordinary household or personal living expenses?

A. Yes, credit card companies for which you owe a debt for other than ordinary household or personal living expenses must be disclosed.

Q. Do I need to provide information about land holdings outside the province?

A. No, unless the land holdings are owned by a corporation in which you individually (including through a trustee), or with family members, own shares (other than by way of security) carrying more than 30% of votes for electing directors.

Q. What happens if I forget to include something on my form?

A. As a nominee for election to provincial office you are required by law to submit a complete disclosure form with your nomination papers. If you have forgotten to include something on your form, you should submit a supplement to your filed disclosure form or complete a new disclosure form and submit to the Chief Electoral Officer as soon as possible.

Q. Who will have access to the information on my disclosure form?

A. Your statement of disclosure form will be available for public inspection during normal business hours.

Q. How long is the information kept on file?

A. Elections BC keeps a copy of the information for one year. Following the close of nominations, the original form is sent to the Clerk of the Legislative Assembly (the disclosure clerk for provincial nominees) and it is kept indefinitely.

FURTHER INFORMATION?

You should approach your solicitor or your political party's legal counsel if you require additional information on the Financial Disclosure Act and the disclosure form. The Chief Electoral Officer does not administer the Financial Disclosure Act. Neither the Chief Electoral Officer nor the Clerk of the Legislative Assembly (or their staff) are able to provide any assistance or advice regarding completion of the disclosure form.

DISCLAIMER

The purpose of this fact sheet is to help nominees for election to provincial office understand the general requirements of the Financial Disclosure Act. However, nominees should refer to the Act itself for specific interpretations. (The Election Act and Members' Conflict of Interest Act are also recommended as sources of information.)