

Public Board of Education Meeting Minutes



September 24, 2024 (6:30 p.m.)

Trustees in Attendance: Ciel Patenaude (Chair), Angie Delainey, Anne Kohut, Mary Forbes, Michael Franklin.

TEAMS: Linda Martens, Willow Macdonald.

Regrets:

Staff: Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction Sean Cameron, Anita Richardson, Wendell Hiltz, Director of Human Resources, Taryn Aumond, Acting Director of Operations, Marc Loewen, Executive Assistant Jodi Symmes.

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People

1.1 Call to Order

2. Approval of Agenda

THAT the agenda for the September 24, 2024, Public Meeting of the Board of Education be approved.

O2024.09.24-01

Moved: Trustee Delainey
Seconded: Trustee Forbes
CARRIED Unanimously

Adoption of Minutes

THAT the minutes of the June 25, 2024, Public Meeting of the Board of Education be approved as presented.

O2024.09.24-02

Moved: Trustee Forbes
Seconded: Trustee Kohut
CARRIED Unanimously

2.1 In-Camera Meeting Report

THAT the report of the June 25, 2024, In-Camera Meeting of the Board be approved as presented.

O2024.09.24-03

Moved: Trustee Delainey
Seconded: Trustee Kohut
CARRIED Unanimously

3. Delegation – None,

“Learning, Growing, and Belonging Together”



4. Presentation – None.

5. Reports

5.1 Superintendent Report

5.1.1 [Superintendent Report September 2024](#)

The Superintendent provided Trustees with an overview of her report and responded to Trustee questions.

5.1.2 [District Plan for Learner Success 2024 Draft Report](#)

The Superintendent reviewed the 2024 Draft District Plan with the Trustees.

THAT the Board of Education receive and submit the Enhancing Student Learning Report.

O2024.09.24-04

Moved: Trustee Delainey
Seconded: Trustee Kohut
CARRIED Unanimously

5.2 Secretary-Treasurer Report

Secretary-Treasurer Hooker gave an overview of her report and highlighted the hard work completed by the Finance, Facilities and Transportation departments over the summer.

5.2.1 [MNP 2023-2024 Audit Findings Review](#)

Steven Gibbs provided the Board and the public with an overview of the MNP Audit Report and the draft 2023-24 Financial Statements and notes.

MNP has provided the Cariboo-Chilcotin School District 27 with a clean Audit Report.

5.2.2 **ST & Finance Dept Financial Statement Overview**

Secretary-Treasurer Hooker reviewed the operating schedules and accompanying reports to the Financial Statements.

[Link](#) to Audited Financial Statements School District 27 – June 30, 2024

[Link](#) to Financial Statements Discussion and Analysis – June 30, 2024

[Link](#) to 2023-2024 Audited Financial Statements Presentation

THAT the Board of Education approve the draft 2023/2024 Financial Statements and accompanying documents.

O2024.09.24-05

Moved: Trustee Forbes
Seconded: Trustee Kohut
CARRIED Unanimously

5.2.3 **2024-2025 Minor Capital Response**

Staff advised that the District has received confirmation that the 2024-2025 Minor Capital Child Care request to create new spaces at Chilcotin Road Elementary School has been approved. The Board will receive \$304,150.00

to create 20 new child care spaces. The portable renovation will be complete by Spring Break 2025.

5.2.4 2025-2026 Minor Capital Submission

Staff presented a Briefing Note summarizing the District's 2025-26 Minor Capital requests under the various funding envelopes.

THAT the Board of Education approve the Minor Capital Submission for 2025-26.

O2024.09.24-06

Moved: Trustee Forbes
Seconded: Trustee Franklin
CARRIED Unanimously

5.3 Committee Reports

5.3.1 Finance & Facilities and Transportation Committee:

Action: Recommendations arising from the committee meeting were dealt with in the Secretary -Treasurer section of the agenda.

5.3.2 Education Committee:

No recommendations were brought forward.

5.3.3 Policy Committee:

No meeting in September.

5.4 Trustees

5.4.1 Chair update – verbal update.

5.5 Liaison / Representation – None

6. Information (Reading File)

6.1 [Code of Conduct Letter](#) – Ministry of Education and Child Care

The Minister's letter expresses appreciation for the work the Board did around the Trustee Code of Conduct.

6.2 [Demolition of McLeese Lake School](#) – CRD Letter of Support

Action: Secretary-Treasurer Hooker will add the CRD letter of support to 2025-26 Major Capital submission seeking funding to demolish the former McLeese Lake Elementary School.

7. Adjournment

The meeting adjourned at 7:57 p.m.



8. Public Comments

An opportunity was provided for public comments pertaining to items on the agenda.

Brenda Hooker
Secretary-Treasurer

Ciel Patenaude
Chair