



Our District & Region:

Cariboo-Chilcotin School District (CCSD) is located in the Central Interior of British Columbia and includes the communities of 100 Mile House, Dog Creek, Horsefly, Likely, Alexis Creek, Tatla Lake, Anahim Lake and Nemiah Valley. The School District is in a vast, spectacular geographic region of the province and is on the traditional and unceded territories of the Secwepemc, Tsilhqot'in, and Dakelh First Nations.

The main centers of Williams Lake and 100 Mile are centrally located with easy access to the larger centers of Prince George, Kamloops, Kelowna, Vancouver and Whistler. Real estate remains affordable across the region and offers a wide range of lifestyle opportunities. Salaries are highly competitive.

The School District has a student population of approximately 4,500 students within 24 schools and an annual budget of \$65 million dollars.

The Position:

The Cariboo-Chilcotin School District is seeking applications for the excluded permanent position of Assistant Superintendent, as we add to our leadership team. We have a strong leadership team and have been growing a collaborative culture, focused on improving teaching and learning. It is an opportunity for an experienced and skilled educator to work with our partner groups and communities as we continue to create learning environments where everyone demonstrates a sense of belonging, mastery, independence and generosity. This position will start on August 1, 2026, or a mutually agreeable date.

Key Job Responsibilities:

- Develops and supports programs to improve instruction and learning.
- Collaborate with district and school administrators to support programs for the success of all students.
- Provide leadership and direction to staff to achieve district's goals and objectives.
- Provide support to the Superintendent and Board of Education in the creation and enhancement of the District Strategic Plan.
- Reviews assessment results and provides recommendations to the education team.
- Develops and maintains respectful working relationships and partnerships with local, regional and provincial agencies and organizations

- Develop budgets for accounts under their jurisdiction and ensures spending occurs within allocation.

The Ideal Candidate:

We are seeking a collaborative and strategic leader who demonstrates sound judgement, integrity and communication skills. The ideal candidate will focus on student success and outcomes, be invested in integrating indigenous ways of knowing into district practices and processes, be dedicated to evidence-based practice and decision making and will have a positive solution-focused approach to address challenges.

Required Education and Experience:

- Hold a master's degree in education or a related discipline, and hold a BC Teaching Certificate
- Recent and successful experience as a senior leader in district
- Experience working with indigenous communities and leadership
- Evidence of collaborative approaches to leadership and shared decision-making

Compensation:

The compensation package will be commensurate with the qualifications and experience of the successful candidate. The salary range for the position is \$196,662 to \$211,464 and a competitive benefits package and paid time off. Further details will be provided through the recruitment and selection process.

To Apply:

Applicants are invited to submit their curriculum vitae/resume along with a supporting cover letter and three (3) professional references from current/previous direct supervisors via Make a Future or directly to human.resources@sd27.bc.ca.

For further information contact Cheryl Lenardon, Superintendent of Schools at: cheryl.lenardon@sd27.bc.ca or 250-398-3800.

Applications will be accepted until 12:00 pm on **Monday, June 1, 2026**. The successful applicant will be required to complete a Criminal Record Search pursuant to BC's *Criminal Records Review Act* which will be subject to review by CCSD.

We thank all applicants for their interest; however, only short-listed candidates will be contacted.