

# AP 380 BOARD/AUTHORITY AUTHORIZED COURSES



## RATIONALE:

This procedure describes the expectations and timelines for the development of Board/Authority Authorized Courses (BAA). These courses are developed by educators in schools and reflect the unique needs of the communities in which they are.

## PROCEDURES:

1. BAA courses shall be created/adopted and authorized consistent with the [Board Authorized Course Order](#), Ministerial Order 285/04 and [Board/Authority Authorized Courses: Requirements and Procedures](#).
2. Approval process for new BAA Courses
  - 2.1 All BAAs, formatted on the BAA Framework Template, containing the district logo and course title, must be submitted to the Superintendent or designate prior to November 15th for use in the following school year.
  - 2.2 BAAs will be reviewed and, if appropriate, will be presented to the Board for approval prior to the Board meeting in January.
  - 2.3 Approved BAAs will be sent to the Ministry of Education and Child Care prior to February 15<sup>th</sup>.
  - 2.4 A memo will be sent to the principal of the school that submitted the BAA that it has been approved.
    - 2.4.1 Schools will not offer non-approved BAAs on course selection forms.

## Reference:

### FORM - BAA Framework Template

The [School Act](#), Sec. 85 (2)(i) and 168 (2)(b), Ministerial Order 302/04, the [Graduation Program Order, Board/Authority Authorized and First Nation Authorized courses - Province of British Columbia](#)