



**Open Board Meeting of the Board of Education  
School District No. 27 (Cariboo-Chilcotin)  
MINUTES**

**Tuesday, January 24, 2017  
Board Room**

Trustees Present      Tanya Guenther, Chair  
Christine Dymont, Vice-Chair  
Sheila Boehm, Trustee,  
Brice O'Neill, Trustee  
Linda Nielsen, Trustee

Staff Present          Mark Wintjes, Acting Superintendent  
Kevin Futcher, Secretary Treasurer  
Shannon Augustine, Executive Assistant

Guests                  Directors of Instruction: Rob Taylor, Jerome Beauchamp, Silvia  
Seibert-Dubray; Principals: Gregg Gaylord  
and Calvin Dubray; Teachers: Joan Lozier and Andrew  
Hutchinson

Students: Avery Drouker, Damon Hawkins, and Logan Lewis

**1. Opening by Chair**

**1.1 Call to Order**

The Chair called the meeting to order at 6:31 pm.

**1.2 Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory**

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

**1.3 Approval of Agenda**

O2017.01.24-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

**CARRIED Unanimously**

**2. Public Participation (Section 1)**

**2.1 District Showcasing**

**2.1.1 LCSS - Youth Explore Trades Program**

Principal Gregg Gaylord introduced teacher Andrew Hutchinson and students (Avery Drouker and Damon Hawkins) who then provided insights into carpentry, plumbing, electrical, auto mechanics, drywall and painting as part of their Youth Explore Trades Program at Lake City Secondary.

**3. Consent Agenda**

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration.

O2017.01.24-02 **It was duly moved and seconded:**

THAT the Board of Education adopts and receives all items listed on the Consent Agenda.

**3.1 Items for Approval**

**3.1.1 Adoption of Minutes**

THAT the minutes of the regular open meeting of the Board of Education, dated 13 December 2016, be adopted as circulated.

**3.1.2 Correspondence Report**

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 11 January 2017.

**3.1.3 Policy**

**3.1.3.1 Policy Cyclic Review**

THAT the Board of Education, upon review of the policies and considering the recommendation of District Staff, confirm the following policies:

1. 3271 Disposal of Surplus Assets
2. 3115.2 International (Off-Shore) and Non-Resident Students
3. 5141.2 Anaphylaxis.

**3.1.3.2 School Fees**

THAT the Board of Education, in accordance with Policy 3250 School Fees, accept the Superintendent's recommendation to approve the 2017-2018 list of school fees and deposits as presented and that the list be made available to students and parents.

**3.1.3.3 1161 Trustee Remuneration**

THAT the Board of Education, in considering input solicited from the Governance Committee and the public, adopts revised Policy 1161 Trustee Remuneration, to take effect 01 February 2017.

**3.2 Items for Information**

**3.2.1 Closed Meeting Report - 2016.12.13**

**3.2.2 Upcoming Meetings and Conferences List - February 2017**

**3.2.3 Outstanding Motions and Directions Report - 2016.12.15**

**3.2.4 Superintendent of Schools Report**

The Superintendent's report included information on the following items:

1. Graduation at Nenqayni

2. 17th Annual Kiska Dinner
3. Racism Awareness Training
4. Families as Learning Leaders
5. List of Meetings Attended and those upcoming
6. Minutes from SELC Meeting - 2016.12.06

**3.2.5 Governance Committee Minutes - 2017.01.10**

**3.2.6 First Nations Education Committee Minutes 2016.10.03 and 2016.11.14**

**3.2.7 BCSTA Provincial Council Update Report**

Call for Motions for BCSTA - AGM: deadline 19 February 2017  
Provincial Council Meeting: February 17-1

**3.2.8 Other Trustee Liaison/Representative Meeting Reports**

**3.2.8.1 Vice-Chair Dyment Report 2017.01.24**

**3.2.9 Rate Considerations Set by Board Policy**

**3.2.9.1 Bus Rates for Independent Schools**

The Secretary Treasurer is not recommending any change to the rate at this time.

**3.2.9.2 Transportation Assistance Rate**

The Secretary Treasurer is not recommending any change to the rate at this time.

**3.2.9.3 Boarding Allowance**

The Secretary Treasurer is not recommending any change to the rate at this time.

**3.2.10 Provincial Audits**

The Province of BC, to assist in its accountability, conducts audits in areas that it provides funding. School District No. 27 has been selected for two audits: Special Education - conducted by the Ministry of Education and Finance - conducted by the Ministry of Finance.

**CARRIED Unanimously**

**4. Action Items**

**4.1 2016-2017 Amended Annual Budget - YTD Financial Update**

2017.01.27-03 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2016-2017 in the amount of \$63,575,909 be read a first time this 24th day of January 2017.

**CARRIED Unanimously**

2017.01.27-04 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2016-2017 in the amount of \$63,575,909 be read a second time this 24th day of January 2017.

**CARRIED Unanimously**

**4.2 Conflict of Interest Policy**

At its meeting on 22 November 2016 the Board of Education requested that District staff bring forward, to this meeting, its recommendation whether the development of a conflict of interest policy for employees should be considered at a governance level or if it should remain operational. The Secretary Treasurer advised that a governance level policy would be appropriate.

O2016.11.22-08 **It was duly moved and seconded:**

THAT the Board of Education develop a new policy regarding Conflict of Interest - Employees.

2017.01.27-05 **It was duly moved and seconded:**

THAT the Board of Education postpone indefinitely the decision of Motion O2016.11.22-08.

**CARRIED Unanimously**

2017.01.27-06 **It was duly moved and seconded:**

THAT the Board of Education consider revisions to Policy 1164 Conflict of Interest - Trustees regarding employee conflict of interest and direct District Staff to prepare policy language, in that regard, for the Board's consideration.

**CARRIED**

**4.3 From Correspondence: Letter from CRD - Potential Closure of Bridge Lake School**

2017.01.27-07 **It was duly moved and seconded:**

THAT the Board of Education respond to the letter from the Cariboo Regional District regarding the potential closure of Bridge Lake Elementary School, advising that the Board closed the school effective the end of the 2015-2016 school year and that in accordance with Ministry criteria, did not qualify for the Rural Education Enhancement Fund funding.

**CARRIED Unanimously**

**5. Discussion Items**

**5.1 Ministry of Education - Rural Education**

The Board Chair provided additional information regarding this item: the Ministry will provide assistance with transportation to neighbouring school districts, Board Chair is working with other board chairs to take the information from the NIB for consultation; unclear as to whether

presentation will be allowed to be presented by boards at the regional meetings.

**2017.01.27-08 It was duly moved and seconded:**

THAT the Board of Education direct District Staff to work with the Board Chair in developing a presentation for the February 8, 2017 Ministry of Education Rural Conversation Meeting to be held at LCSS - WL Campus.

**Amendment:**

**2017.01.27-09 It was duly moved and seconded:**

THAT the motion be amendment by adding to the end "and to be submitted as a formal submission for the Rural Education Strategies by 31 January 2017."

**CARRIED**

**Main motion as Amended:**

THAT the Board of Education direct District Staff to work with the Board Chair in developing a presentation for the February 8, 2017 Ministry of Education Rural Conversation Meeting to be held at LCSS - WL Campus and to be submitted as a formal submission for the Rural Education Strategies by 31 January 2017.

**CARRIED Unanimously**

**6. Public Participation (Section 2)**

**6.1 Public Questions Regarding Items NOT On the Agenda**

Members of public requested information regarding the Board's decision to offer Nature Kindergarten in the 2017-2018 school year. This item was on the closed agenda and information will be shared by District Staff.

**7. Adjournment**

**2017.01.27-10 It was duly moved and seconded:**

THAT the Board of Education adjourn the meeting at 7:19 pm.

**CARRIED**

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Kevin Fatcher  
Secretary Treasurer

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Tanya Guenther  
Chair