



Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES

PUBLIC

Tuesday, November 22, 2016
Board Room

Trustees Present Tanya Guenther, Chair
 Brice O'Neill, Vice-Chair
 Sheila Boehm, Trustee
 Christine Dymont, Trustee
 Linda Nielsen, Trustee
 Chris Pettman, Trustee

Staff Present Mark Wintjes, Acting Superintendent
 Kevin Futcher, Secretary Treasurer
 Connee Newberry, Executive Assistant

Regrets Harj Manhas, Assistant Superintendent

Public Jerome Beauchamp, Director of Instruction
 Staff, parents, students, public, media

1. Opening by Chair

1.1 Call to Order

The Chair called the meeting to order at 6:37 pm.

1.2 Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

1.3 Approval of Agenda

O2016.11.22-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated with the addition of late item 4.5 "Ministry of Education - A Conversation about Rural Education."

CARRIED Unanimously

2. Public Participation (Section 1)

2.1 District Showcasing

2.1.1 We Day 2016

We Day is a celebration of all the community projects undertaken by students in support of others, both locally and internationally. Lake City Secondary School Teacher, Mike Wilson and students reported on their experience in attending We Day held in Vancouver, Roger's Arena, 03 November 2016.

2.1.2 BC Lions - Skills for Life Summit

This program targets students in grades 7-9 and brings together students from school districts across the province to the Summit weekend which includes many once-in-a-lifetime experiences for students, including attending a regular season home game. Mikel Brogan, Principal of Forest Grove School, had two students and their families attend and, along with one parent and student, presented an overview of the experience.

2.2 Public Input/Comment on Items ON the Agenda - None

3. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration. The following motions and items were included on the Consent Agenda:

O2016.11.22-02

THAT the Board of Education adopts and receives all items listed on the Consent Agenda with the exception of items 3.2.4 Superintendent's Report and 3.1.4 Budget Timeline.

3.1 Items for Approval

3.1.1 Adoption of Minutes

THAT the minutes of the regular open meetings of the Board of Education, dated 18 October 2016 and 15 November 2016, be adopted as circulated.

3.1.2 Correspondence Report

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 08 November 2016

3.1.3 SOFI 2015-2016 Report

THAT the Board of Education receive the 2015-2016 Statement of Financial Information and submit the report to the Ministry of Education, as required.

3.1.5 Locally Approved Resources

THAT the Board of Education approve, given the recommendation from the Superintendent that the selected materials meet required criteria in accordance with Policy 6163.1 Selection of Learning Resources, the following resources for School District No. 27 general use:

1. Code of Honor; by Alan Gratz, Fiction Novel, Grades 10-12; and
2. Conversion, by Katherine Howe, Fiction Novel, Grades 10-12.

3.2 Items for Information

3.2.1 Closed Meeting Report

3.2.2 Upcoming Meetings and Conferences List - December 2016

3.2.3 Outstanding Motions and Directions Report - 2016.10.19

3.2.5 Other Trustee Liaison/Representative Meeting Reports

The Board Chair's report provided information regarding meetings attended:

1. Orange Shirt Day
2. CCTA Liaison
3. Provincial Partner Liaison Meeting - Richmond
4. BCSTA Board Chairs Meeting - Richmond

3.2.6 BCPSEA AGM Notice to Register

CARRIED Unanimously

3.1.4 2017-2018 Annual Budget Process Timeline

It was noted that the final version of the 2017-2018 Annual Budget Process Timeline was not attached to the agenda and consideration for this item was deferred to the next meeting of the Board.

3.2.4 Superintendent of Schools Report

The Superintendent's report contained information regarding the following:

1. We Day 2016 - Vancouver
2. BC Lions - Skills for Life Summit
3. Breakfast for Learning Grant - Nesika
4. SOGI Policy Summit
5. Continuing Courses Project
6. Outstanding Principals Nomination
7. First Nations Court
8. External Credentials Program Survey
9. List of Meetings
10. Superintendent's Education Liaison Committee Notes - 2016.11.01

Trustees thanked the Superintendent for providing the informative report.

4. Action Items

4.1 Election of Officers

The Board Chair conducted the election process.

Board Chair

The Chair called three times for nominations from the floor for the position of Board Chair. Nominated from the floor was Trustee Guenther. Trustee

Guenther accepted the nomination. The Chair declared herself as Chair by acclamation, effective 01 December 2016.

Board Vice-Chair

The Chair called three times for nominations from the floor for the position of Board Vice-Chair. Nominated from the floor were Trustees Dymont and O'Neill. Nominated trustees were given an opportunity to speak to their nominations. Votes were cast by secret ballot. Having received a majority of votes cast, the Secretary Treasurer declared Trustee Dymont as Vice-Chair, effective 01 December 2016.

BCSTA Provincial Council Representative

The Chair called three times for nominations from the floor for the position of BCSTA Provincial Council Representative. Nominated from the floor was Trustee Nielsen. The Chair declared Trustee Nielsen as the BCSTA Provincial Council Representative by acclamation, effective 01 December 2016.

BCSTA Provincial Council Representative Alternate

The Chair called for three times for nominations from the floor for the position of BCSTA Provincial Council Representative-Alternate. Nominated from the floor was Trustee Boehm. The Chair declared Trustee Boehm as BCSTA Provincial Council Representative-Alternate by acclamation, effective 01 December 2016.

BCPSEA Representative

The Chair called three times for nominations from the floor for the position of BCPSEA Representative. Nominated from the floor were Trustees Boehm, O'Neill and Dymont. Trustee O'Neill declined the nomination. Nominated trustees were given an opportunity to speak to their nominations. Votes were cast by secret ballot. Having received a majority of votes cast, the Secretary Treasurer declared Trustee Dymont as BCPSEA Representative, effective 01 December 2016.

BCPSEA Representative Alternate

The Chair called three times for nominations from the floor for the position of BCPSEA Representative. Nominated from the floor was Trustee Boehm. The Chair declared Trustee Boehm as BCPSEA Representative-Alternate by acclamation, effective 01 December 2016.

O2016.11.22-03 It was duly moved and seconded:

THAT the Board of Education direct Executive Assistant, Connee Newberry, to destroy the ballots of the election immediately following the close of the meeting.

CARRIED Unanimously

O2016.11.22-04 **It was duly moved and seconded:** BO
THAT the Board of Education share the list the newly elected and appointed Board Executive Officers and Committee Representatives with employee groups and post to the District's website.

CARRIED Unanimously

4.2 Selection of Committee Members

The Board Chair will select members for committee appointments at the December 13 meeting of the Board. Trustees are asked to submit their interests and availability to the Board Chair by 05 December 2016.

4.3 Banking Resolution: Bankers and Signing Officers

O2016.11.22-05 **It was duly moved and seconded:**

BE IT RESOLVED:

(1) That Kevin Futcher, the Secretary Treasurer of the Board of Education of School District No. 27 (Cariboo-Chilcotin), ("the Corporation") be and is hereby authorized for and on behalf of the Corporation to enter into arrangements for the deposit and withdrawal of funds, credit facilities and other financial services with the Toronto-Dominion Bank, TD Mortgage Corporation, TD Pacific Mortgage Corporation, Canada Trustco Mortgage Company and the Canada Trust Company (collective, the "Bank") for credit to the Corporation's account only all or any cheques and other orders for the payment of money, and for that purpose to endorse the same on behalf of the Corporation either in writing or by rubber stamp.

(2) That all cheques of the Corporation be drawn in the name of the Corporation and be signed on its behalf by any two of: Tanya Guenther, Board Chair; Mark Wintjes, Superintendent of Schools; or Kevin Futcher, Secretary Treasurer.

(3) That Kevin Futcher, Secretary Treasurer be and is hereby authorized for and on behalf of the Corporation from time to time to receive from the said Bank a statement of the account of the Corporation together with all relative vouchers and all unpaid bills lodged for collection by the Corporation and all items returned unpaid and charged to the account of the Corporation, and to sign and deliver to the Bank the Bank's form of verification, settlement of balance and release.

(4) That Kevin Futcher, Secretary Treasurer be and is hereby authorized for and on behalf of the Corporation to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore.

(5) That this resolution be communicated to the Bank and remain in force from the 1st day of December 2016 until written notice to the contrary shall

have been given to the Manager for the time being of the branch of the Bank at which the account of the corporation is kept and receipt of such notice duly acknowledge in writing.

CARRIED Unanimously

4.4 Policy

4.4.1 Policy 1161 Trustee Remuneration

The Secretary Treasurer provided background information regarding proposed changes to the policy.

O2016.11.22-06 **It was duly moved and seconded:**

THAT the Board of Education approve, in principle, revisions to Policy 1161 Trustee Remuneration, and that the proposed policy be brought to the Governance Committee and to the public for input via the District's website for input, with final adoption at the 24 January 2017 meeting of the Board.

CARRIED Unanimously

O2016.11.22-07 **It was duly moved and seconded:**

THAT the Board of Education reimburse Chair Guenther for meeting time for attending the Provincial Meetings called for the Board Chair on October 26 and 27th in Vancouver.

CARRIED Unanimously

4.4.2 Policy Request Consideration - Conflict of Interest - Employee

O2016.11.22-08 **It was duly moved and seconded:**

THAT the Board of Education develop a new policy regarding Conflict of Interest - Employees.

POSTPONEMENT:

O2016.11.22-09 **It was duly moved and seconded:**

THAT the Board of Education postpone the decision of motion O2016.11.22-09 to the January 24th meeting of the Board to allow District Staff to bring back a recommendation.

CARRIED

4.5 Ministry of Education: A Conversation about Rural Education

O2016.11.22-10 **It was duly moved and seconded:**

THAT the Board of Education direct District Staff to review the Conversation about Rural Education on-line survey to bring back to the Board on Dec 13, a draft submission for the Conversation.

CARRIED Unanimously

5. Public Participation (Section 2)

5.1 Public Questions Regarding Items NOT On the Agenda - none

6. Adjournment

O2016.11.22-11

THAT the Board of Education adjourn the meeting at 9:09 pm.

CARRIED Unanimously

Kevin Futcher
Secretary Treasurer

Tanya Guenther
Chair