



Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES

PUBLIC

Tuesday, January 26, 2016
Board Room

Trustees Present Tanya Guenther, Chair
 Brice O'Neill, Vice-Chair
 Sheila Boehm, Trustee
 Christine Dymont, Trustee
 Linda Nielsen, Trustee
 Chris Pettman, Trustee

Regrets Joyce Cooper, Trustee

Staff Present Mark Thiessen, Superintendent of Schools
 Kevin Futcher, Secretary Treasurer
 Harj Manhas, Assistant Superintendent of Schools
 Connee Newberry, Executive Assistant

Guests Jerome Beauchamp, Director of Instruction

1. Opening by Chair

1.1 Call to Order

The Chair called the meeting to order at 6:33 pm.

1.2 Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

1.3 Approval of Agenda

O2016.01.26-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

CARRIED Unanimously

2. Public Participation (Section 1)

2.1 Public Input/Comment on Items ON the Agenda - none

3. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration. The following motions and items were included on the Consent Agenda:

O2016.01.26-02 **It was duly moved and seconded:**

THAT the Board of Education approves and receives all items listed on the Consent Agenda with the exception of items 3.1.2 and 3.1.4.

3.1 Items for Approval

3.1.1 Adoption of Minutes

THAT the minutes of the regular open meeting of the Board of Education, dated 15 December 2015 be adopted as circulated.

3.1.3 Bus Rate Fee for Independent Schools

As per Policy 3541.1 Transportation of Students, the Board is required to set, by January of each year, the rate to be charged to Independent Schools for their students to ride School District buses for the following school year. Currently the rate is set at \$30.00 per student per month. The rate has remained unchanged since the 2007-2008 school year. A change in rate is proposed to equal the City of Williams Lake monthly transit rate for students. Revenue generated will be contributed to the Administrative Savings Plan.

THAT the Board of Education increase the transportation fee rate from \$30.00 per month to \$36.00 per month for Independent School ridership, effective for the 2016-2017 school year.

3.2 Items for Information

3.2.1 Closed Meeting Report - 2015.12.15

3.2.2 Upcoming Meetings and Conferences List - 2016.02

3.2.3 Outstanding Motions and Directions Report - 2016.01.20

3.2.4 Superintendent of Schools Report

The Superintendent's report contains information regarding the following:

1. Nature Kindergarten Registration Response
2. Superintendent's Education Liaison Committee Notes
2016.01.12

3.2.5 Secretary-Treasurer Report

The Secretary Treasurer's report included information regarding:
: 150 Mile Elementary School Water
: Capital Projects - bio-mass boiler
: Transportation Department - Vehicle Use and Bus Routes
: Facility Maintenance - Lighting Upgrade Lake City Secondary
: Health and Safety Consultant Hired
: Community Use of Facilities - review of large events procedures and introduction of administrative protocols

3.2.6 Agenda Review Committee

A request From Soda Creek Band to appear before the Board as a delegation was denied, as the issue was deemed to be administrative.

A request from a trustee for placement on the Agenda the development of a new policy regarding conflict of interest for employees. This topic was previously discussed by the Board at the time the parameters for the conflict of interest for trustees was considered and it was agreed that the Board would consider an employee policy after the policy for trustees was implemented. The requesting trustee was asked to provide more information regarding rationale for a new policy. This item will come before the Board before the end of the school year.

3.2.7 Governance Committee (Ad Hoc) Minutes - 2016.01.05

3.2.8 Other Trustee Liaison/Representative Meeting Reports
Monthly report was received from Trustee Dymont.

3.2.9 Boarding Allowance Rate

In accordance with Board policy, the Board is required to periodically review boarding allowance rates. The current base rate for boarding allowance is \$500.00 per month. No change was considered.

3.2.10 Transportation Assistance Rate

In accordance with Policy 3541.2 Transportation Assistance, the level of financial assistance available is reviewed periodically by the Board. The current Transportation Assistance rate is \$0.30/km to a maximum of \$15.00 plus \$0.30 per day for each additional child. No changes were considered.

3.2.11 International Student Tuition

In accordance with Policy 5118.2 the Board is required to annually review the rate charged for international education. Commencing in the 2013-2014 school year, the tuition fee for international students was set at \$12,000.00 for a full school year, \$6,000.00 for a half school year and is payable in advance by wire transfer and is non-refundable. A shorter attendance period may be pro-rated relative to the time. No rate changes were considered.

3.2.12 Annual Compensation Philosophy / Salary Review

The Public Sector Employers Association requires an annual review of the Board's Exempt Staff Compensation Philosophy. As PSEC is currently developing/revising its requirements, the Board will hold this item until further information is received.

3.2.13 Policy Development

In support of the Policy Development process, District Staff may from time to time bring a policy discussion affecting employees to

the CCPVPA, CCTA or IUOE liaison meetings for input. Generally, the input will assist District Staff in writing draft policy. Input from the Governance Committee will still be sought for a final critique.

Motion O2016.01.26-02 was voted on and **CARRIED Unanimously**

3.1.2 Correspondence Report

Trustees sought clarification regarding correspondence.

O2016.01.26-03 **It was duly moved and seconded:**

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 20 January 2016.

CARRIED Unanimously

3.1.4 2016-2017 School Fees

The Assistant Superintendent clarified the refunding of school texts fees process.

O2016.01.26-04 **It was duly moved and seconded:**

THAT the Board of Education, in accordance with Policy 3250 School Fees, accept the Superintendent's recommendation to approve the 2016-2017 list of school fees and deposits as presented and that the list be made available to students and parents.

CARRIED Unanimously

4. Action Items

4.1 2015-2016 Amended Annual Budget

The Secretary Treasurer presented the amended 2015-2016 Amended Annual Budget.

O2016.01.26-05 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2015-2016 in the amount of \$62,570,019 be read a first time this 26th day of January 2016.

CARRIED

O2016.01.26-06 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2015-2016 in the amount of \$62,570,019 be read a second time this 26th day of January 2016.

CARRIED Unanimously

4.2 Policy and Bylaws

4.2.1 Policy 1162 Trustee Conferences

O2016.01.26-07 **It was duly moved and seconded:**

THAT the Board of Education approve, in principle, recommended revisions to Policy 1162 Trustee Conferences, and seek input from the Governance Committee and the public via the District's website, to be reported back at the next meeting of the Board.

CARRIED Unanimously

4.2.2 Policy 1164 Trustee Conflict of Interest

Check spelling in policy: 1.3 invuldence; Board Char

O2016.01.26-08 **It was duly moved and seconded:**

THAT the Board of Education, after considering input from the Business Committee, the general public and from BCSTA, adopts the new policy, as revised, 1164 Conflict of Interest - Trustees.

CARRIED Unanimously

4.2.3 Policy 1161 Trustee Remuneration and Expenses

Add to regulations: 7. g. BCPSEA New Trustee Workshop (newly elected trustees)

O2016.01.26-09 **It was duly moved and seconded:**

THAT the Board of Education, given that the recommended changes to the policy are clarifying and do not change the intent of the policy, adopt revisions to Policy 1161 Trustee Remuneration and Expenses, as presented and revised.

CARRIED

4.2.4 Bylaw 16-D001 Buffalo Creek School - Disposal of Capital Assets

O2016.01.26-10 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Disposal of Capital Assets Bylaw No. 16-D001 (Buffalo Creek School) in the amount of \$125,000.00 be read a first time this 26th day of January 2016.

CARRIED Unanimously

O2016.01.26-11 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Disposal of Capital Assets Bylaw No. 16-D001 (Buffalo Creek School) in the amount of \$125,000.00 be read a second time this 26th day of January 2016.

CARRIED Unanimously

4.2.5 Bylaw 16-D002 Glencoe (Old Soda Creek Road) - Disposal of Capital Assets

O2016.01.26-12 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Disposal of Capital Assets Bylaw No. 16-D002 (Glencoe) in the amount of \$42,000.00 be read a first time this 26th day of January 2016.

CARRIED

O2016.01.26-13 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Disposal of Capital Assets Bylaw No. 16-D002 (Glencoe) in the amount of \$42,000.00 be read a second time this 26th day of January 2016.

CARRIED Unanimously

4.3 Community Consultation - Strategic Plan, Rural Education, Trustee Boundaries

By consensus, the Board scheduled the following consultation meetings (times were added post-meeting):

- Feb 11 - meet with Principals and Vice-Principals, 5:00 - 7:00 pm
- Feb 29 - Naghtanaqed School, 5:00 – 7:00 pm
- Mar 10 - Big Lake Elementary School, 6:30 – 8:30 pm
- Feb 25 - 100 Mile House area schools, *Staff 3:30-5:30; Public 7:00-9:00 pm*
- Mar 3 - Williams Lake area schools, *Staff 3:30-5:30; Public 7:00-9:00 pm*

6. Information Items

6.1 Announcement and Press Release

The Board Chair announced that the Board of Education is entering into a consultation process to consider the closure of Bridge Lake Elementary School due to declining enrolment.

7. Public Participation (Section 2)

7.1 Public Questions Regarding Items NOT On the Agenda - none

8. Adjournment

O2016.01.26-14 **It was duly moved and seconded:**

THAT the Board of Education adjourn the meeting at 7:44 pm.

CARRIED

Kevin Fatcher
Secretary Treasurer

Tanya Guenther
Chair