



Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES

PUBLIC

Tuesday, December 15, 2015
Board Room

Trustees Present Tanya Guenther, Chair
 Sheila Boehm, Trustee
 Christine Dymont, Trustee
 Linda Nielsen, Trustee

Regrets Brice O'Neill, Vice-Chair
 Joyce Cooper, Trustee
 Chris Pettman, Trustee

Staff Present Mark Thiessen, Superintendent of Schools
 Kevin Fatcher, Secretary Treasurer
 Harj Manhas, Assistant Superintendent of Schools
 Connee Newberry, Executive Assistant

1. Opening By Chair

1.1 Call to Order

The Chair called the meeting to order at 6:31 pm.

1.2 Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

1.3 Approval of Agenda

O2015.12.15-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

CARRIED Unanimously

2. Public Participation (Section 1)

2.1 District Showcasing

2.1.1 Distributed Learning

Principal Mike Franklin, along with parents and students, provided an overview of the Distributed Learning program.

2.1.2 WLIB Signing of Local Education Agreement

Members of the Williams Lake Indian Band Chief and Council were present to ceremoniously sign the recently negotiated Local Education Agreement.

2.2 Public Input/Comment on Items ON the Agenda - none

3. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration.

O2015.12.15-02 **It was duly moved and seconded:**

THAT the Board of Education adopts and receives all items listed on the Consent Agenda, with the exception of item 3.2.5.

3.1 Items for Approval

3.1.1 Adoption of Minutes

THAT the minutes of the regular open meeting of the Board of Education, dated 24 November 2015, be adopted as circulated.

3.1.2 Correspondence Report

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 10 December 2015.

3.1.3 SOFI 2014-2015 Report

THAT the Board of Education receive the 2014-2015 Statement of Financial Information and submit the report to the Ministry of Education, as required.

3.1.4 2016-2017 Annual Budget Timeline

THAT the Board of Education approve the proposed 2016-2017 Annual Budget Process Timeline as presented.

3.1.5 Policy 1120.5 Committees of the Board

THAT the Board of Education, after considering stakeholder input, adopts revisions to Policy 1120.5 Committees of the Board, as circulated.

3.2 Items for Information

3.2.1 Closed Meeting Report - 2015.11.24

3.2.2 Upcoming Meetings and Conferences List

3.2.3 Outstanding Motions and Directions Report - 2015.12.10

3.2.4 Superintendent of Schools Report

Topics of information included:

1. Syrian Refugees
2. Lieutenant Governor Visit - 01 December 2015
3. Minister of Education Visit - 08 December 2015
4. "Shoulder Tapper" Ministry Funding Announcement
5. ERASE Violence and Threat Risk Assessment Training
6. Community Meeting Re: TRU WL Campus - 25 November 2015

3.2.6 Other Trustee Liaison/Representative Meeting Reports

Information items from Trustee Guenther's report included:

1. BCSTA Trustee Academy: November 26-28
2. Minister of Education's Visit: Dec 8
3. Lac La Hache Elementary School Christmas Concert: December 10
4. Upcoming Events

3.2.7 Trustee Financial Disclosures - Due Jan 1-15, 2016

Trustees are reminded that is required by the *Financial Act* that between the dates of January 1 and 15 (and upon leaving office) each trustee must submit a financial disclosure to the Secretary Treasurer.

3.2.8 Policy 1164 Conflict of Interest

Legal Council is in the process of reviewing the proposed new Conflict of Interest policy. It is anticipated to be ready for the January 2016 meeting.

3.2.9 BCSTA AGM Motions

Deadline for the Board of Education to submit motions for the consideration of the BCSTA at the AGM is February 14, 2016 for substantive motions and February 4, 2016 for extraordinary motions.

3.2.10 Photo of Board of Education

The Board of Education will be taking its formal photo for the term at the January 2016 meeting of the Board.

CARRIED Unanimously

3.2.5 Secretary-Treasurer Report

Topics of information included:

1. Facilities Maintenance
2. Property Sales
3. Capital Projects - Bio Mass Boiler
4. 2015-2016 Annual Amended Budget
5. Transportation Department - District Vehicles and Bus Routes

Trustees clarified as to why the Board chose to use BC Bids as opposed to using a real estate broker.

O2015.12.15-03 **It was duly moved and seconded:**

THAT the Board of Education receive the Secretary Treasurer's report for December 2015.

CARRIED

4. Action Items

4.1 Capital Project Bylaw - Bus

O2015.12.15-04 **It was duly moved and seconded:**

The following motion requires unanimous consent of trustees present to proceed to the third and final reading of the bylaw at this meeting.

THAT, in accordance with Section 68(4) of the School Act, the Board of Education unanimously agrees to give the School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 127045 (Bus Replacement - 1) all three readings at this meeting.

CARRIED Unanimously

O2015.12.15-05 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 127045 (Bus Replacement - 1 specifying a total maximum allocation of \$132,346 be read a first time this 15th day of December 2015.

CARRIED Unanimously

O2015.12.15-06 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 127045 (Bus Replacement - 1 specifying a total maximum allocation of \$132,346 be read a second time this 15th day of December 2015.

CARRIED Unanimously

O2015.12.15-07 **It was duly moved and seconded:**

THAT School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 127045 (Bus Replacement - 1 specifying a total maximum allocation of \$132,346 be read a third time, passed and adopted this 15th day of December 2015.

CARRIED Unanimously

4.2 New Curriculum and 2015-2016 School Calendar Revision

The Superintendent shared an overview of the new curriculum.

4.2.1 2015-2016 Revised School Calendar

The Assistant Superintendent present information regarding the addition of two professional development days to the current school calendars.

O2015.12.15-08 **It was duly moved and seconded:**

THAT the Board of Education, pursuant to direction from the Ministry of Education add two professional development days to the 2015-2016 School Calendars to address new curriculum, revise the 2015-2016 local school calendars as presented for:

1. Alexis Creek and Anahim Lake schools (4.5 day week)
2. GROW Centre (4 day week)

3. Naghtaneqed and Dog Creek Schools (4 day week)
4. Standard Calendar - all other schools

CARRIED Unanimously

4.3 Policy Review Plan

The Secretary Treasurer presented a process for reviewing policies.

O2015.12.15-09 **It was duly moved and seconded:**

THAT the Board of Education endorse the process for reviewing policy, as presented.

CARRIED Unanimously

4.4 Policy 1162 Trustee Conferences

The Board discussed the intent of the current policy: BCPSEA conference - encourage all to attend or intention of BCPSEA representative to attend; reports to the Board should be written report; expand policy to include meetings; general attendance, budget.

O2015.12.15-10 **It was duly moved and seconded:**

THAT the Board of Education refer Policy 1162 Trustee Conferences to an ad hoc committee of the Governance Committee (Trustees Only) to review the policy and make recommendations to the Board.

CARRIED

4.5 Policy 1163 Trustee Code of Conduct, Roles and Relationships

O2015.12.15-11 **It was duly moved and seconded:**

THAT the Board of Education, in the spirit of Policy 1163 Trustee Code of Conduct, Roles and Relationships, agrees to sign a document that acknowledges and accepts the terms carried within.

CARRIED Unanimously

4.6 Press Release - Re-Purpose of Glendale Elementary School Site

O2015.12.15-12 **It was duly moved and seconded:**

THAT the Board of Education issue a media release, outlining the proposed re-purposing of the Glendale Elementary School site.

CARRIED Unanimously

4.7 Committee Selection

The Board Chair announced the following committee appointments for the 2016 year:

1. Agenda Review Committee: Trustees Guenther and O'Neill
2. Governance Committee: Trustees O'Neill (Chair), Nielsen, and Dymment
3. FNEC: Trustees Cooper and Pettman
4. IUOE Liaison: Trustees Boehm, Cooper
5. CCTA Liaison: Trustees Dymment, O'Neill, Nielsen
6. CCPVPA: All Trustees

- 7. Superintendent's Education Liaison: Trustees Boehm with Trustee Cooper as alternate
- 8. SD27 Trades: Trustee O'Neill
- 9. DPAC: Trustee Guenther with Trustee Pettman as alternate
- 10. Joint Use (North): Trustee Dymont
- 11. Joint Use (South): Trustee Guenther

O2015.12.15-13 **It was duly moved and seconded:**

THAT the Board of Education approve the trustee appointments to committees for a one year term as presented by the Board Chair.

CARRIED Unanimously

5. Discussion Items

5.1 Professional Development - How to Get Items on the Agenda

During the Board Self-Review, trustees identified that more professional development and clarification on how to get items onto an agenda was required. The Secretary Treasurer presented information.

6. Public Participation (Section 2)

6.1 Public Questions Regarding Items NOT On the Agenda - None

7. Adjournment

O2015.12.15-14 THAT the Board of Education adjourn the meeting at 8:19 pm.

CARRIED Unanimously

Kevin Futcher
Secretary Treasurer

Tanya Guenther
Chair