



Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES

PUBLIC

Tuesday, October 27, 2015
Board Room

Trustees Present: Tanya Guenther, Chair
Sheila Boehm, Trustee
Christine Dymment, Trustee
Linda Nielsen, Trustee
Brice O'Neill, Trustee
Chris Pettman, Trustee

Regrets: Joyce Cooper, Vice-Chair

Staff Present: Mark Thiessen, Superintendent of Schools
Kevin Fatcher, Secretary Treasurer
Harj Manhas, Assistant Superintendent of Schools
Connee Newberry, Executive Assistant

Guests: Jerome Beauchamp, Director of Instruction

1. Opening by Chair

1.1. Call to Order

The Chair called the meeting to order at 6:32 pm.

1.2. Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

1.3. Approval of Agenda

O2015.10.27-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated and with the addition of late item 4.5 Meeting with the Ministry of Education.

CARRIED Unanimously

2. Public Participation (Section 1)

2.1. Public Input/Comment on Items ON the Agenda - none

3. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration.

O2015.10.27-02 **It was duly moved and seconded:**

THAT the Board of Education adopts and receives all items listed on the consent Agenda with the exception of item 3.2.8.1.

3.1. Items for Approval

3.1.1. Adoption of Minutes

THAT the minutes of the regular open meeting of the Board of Education, dated 22 September 2015, be adopted as circulated.

3.1.2. Correspondence Report - 2015.10.20

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 2015.10.20.

3.1.3. Request for Support - Gavin Lake

THAT the Board of Education provide a \$3500.00 bussing credit to support grades 6 and 7 students attendance at an Outdoor Education Camp provided by the Gavin Lake Forest Education Society in the 2015-2016 school year.

3.2. Items for Information

3.2.1. Closed Meeting Report - 2015.09.22, 2015.09.23, 2015.10.13

3.2.2. Upcoming Meetings and Conferences List - 2015.10.21

3.2.3. Outstanding Motions and Directions Report - 2015.10.20

3.2.4. Superintendent of Schools Report 2015.10.27

Items include information and updates concerning:

- Nominal Roll Audit
- Cariboo-Chilcotin Outdoor Classrooms
- Orange Shirt Day
- Mary's Lunch in Dog Creek
- Rural Secondary Presentation at NIB
- Regional Partnership Planning Meeting
- Meeting with Ministry of Education

3.2.5. Secretary-Treasurer Report - 2015.10.27

Items included information and updates concerning:

- 2015-2016 Annual Amended Budget
- Facilities Maintenance
- Wildwood Elementary School Closure
- Property Sales
- Bussing
- Capital Projects
- Community Use of Facilities

3.2.6. Education Committee Minutes - 2015.10.06

3.2.7. First Nations Education Committee Minutes - 2015.06.08

3.2.9. Staffing Report - 2015.10.20

CARRIED Unanimously

3.2.8. Other Trustee Liaison/Representative Meeting Reports

3.2.8.1 Board Chair Report:

- Items include information and updates concerning:
- Sep 30: Orange Shirt Day - 100 Mile House
- Oct 2: Meeting with CRD - NDIIT Trades Program Funding
- Oct 15: Enhancement Agreement Meeting with TNG
- Oct 21: BCSTA-Ministry of Education 1st Annual Liaison Meeting
- Oct 22: BCSTA Board Chair Pro D
- Oct 23: BCPSEA Symposium

The Board Chair provided a verbal report on meeting dates regarding October 21, 22, 23. More information will be shared at the next meeting.

4. Action Items

4.1. Board of Education Self Review

The Board of Education reviewed the draft of the Board of Education Self-Review and identified actions/commitments for the Board to address. These actions and commitments will be framed in a positive framework in the actual report that will be presented to the Board at the November meeting for adoption.

Evaluating a Board Member: 1. attend all meetings. 2. arrive on time. 3. Commit to be fully prepared by reading any documentation and agendas ahead of time.

Broad interests: 1. making informed and balanced decisions. 2. commit to broad interest and the greater good of the District and striving to meet the goals and focus of the Board and the strategic plan - balcony view. 3. open mind and willing to change.

Evaluating the Board Collectively: 1. Listen is just as important as speaking. 2. not to take things individually - working as a team. 3. leave personal agendas at home 4. be respectful of others diversity strengths of each other, staff and community

Evaluating a Meeting: 1. commit to leaving cell phones off and being fully

engaged in the meeting - actively participate 2. Focus on issues and not personalities 3. being respectful - same as collectively of the Board: courteous, respectful and civilized tone

Evaluating Committee System: 1. continue self-rating scale for selection of committee representation 2. work to develop a system for committees to self-evaluate and report to the Board. 3. selection based on who has time to attend as to ability - commitment to attend (use technology)

Evaluating a Meeting Agenda: 1. Pro D/Review on how to add items to an agenda - notice of motion and to agenda setting. Board member who wants to make a motion - notice of motion or form to agenda setting. 2. commit to using processes available

Evaluating Board Chair / CEO: 1. Chair focus on team building/relationship building 2. communication of CEO and Board 3. trust and respect

Evaluating a Community and Community Consultation: 1. Rejoice in success - sharing our success with the community - be proactive - advertise your excellence - maybe twitter. 2. diverse (different methods of community engagement): diversify advertising (policy, stakeholders, ThoughtExchange, public invite at board meetings) - twitter, facebook,

Trustee Pettman left meeting between 7:31 pm 7:34 pm.

4. Action Items

4.2. Policy

4.2.1. Policy 2212.1 Administrative Training for Principals and Vice-Principals

O2015.10.27-03 **It was duly moved and seconded:**

THAT the Board of Education, after considering input from the Cariboo Chilcotin Principals/Vice-Principals Association, the Education Committee and the general public, adopts revisions, as presented, to Policy 2212.1 Administrative Training Program for Principals and Vice-Principals.

CARRIED

4.2. Policy

4.2.2. 1120.5 Committees of the Board

Trustee Nielsen spoke to the input provided by the Education Committee. Chair Guenther further explained that the Education Committee reported to the Board - the new Superintendent Liaison Committee will liaise with the Superintendent, not the Board.

O2015.10.27-04 **It was duly moved and seconded:**
THAT the Board of Education approves, in principle, the revisions as presented to Policy 1120.5 Committees of the Board, and requests input be sought from the Business Committee and input presented at the next meeting of the Board in November.

CARRIED

4.2.3. NEW Policy Code of Conduct

Chair Guenther introduced a new policy Trustee Code of Conduct, Roles and Relationships.

The following will be added to B.3: Board members will honor their commitments and out of respect, the trustee designated to attend any function or meeting is required to advise the Board Chair and the function organizers of any change in availability.

O2015.10.27-05 **It was duly moved and seconded:**
THAT the Board of Education, approve in principle, new policy Trustee Code of Conduct and requests input from the Business Committee and members of the public via the District website and input be brought to the next meeting of the Board scheduled in November.

CARRIED Unanimously

4.2.4. NEW Policy Conflict of Interest

The Board Chair introduced a new policy regarding Trustee Conflict of Interest.

O2015.10.27-06 **It was duly moved and seconded:**
THAT the Board of Education approve, in principle, new policy Trustee Conflict of Interest and requests input from the Business Committee and members of the public via the District's website and requests input to be presented at the next meeting of the Board in November.

Amendment:

O2015.10.27-07 **It was duly moved and seconded:**
add feedback from BCSTA as well.

CARRIED Unanimously

Main motion as Amended:

THAT the Board of Education approve, in principle, new policy Trustee Conflict of Interest and requests input from the Business Committee, BCSTA Legal Counsel, and members of the public via the District's website and requests input to be presented at the next meeting of the Board in November.

CARRIED

4.2.5. NEW Policy Student Trustee

The Superintendent provided an update on the initiative of operating a District Student Council.

O2015.10.27-08 It was duly moved and seconded:

THAT the Board of Education, in considering feedback from District Staff, postpones indefinitely motion O2014.04.29-18 and the consideration of a Student Trustee policy and that the Board of Education encourage student representative involvement on Board Standing Committees.

CARRIED

4.2.6. Request for Policy Change: 3541.1 Transportation of Students

O2015.10.27-09 It was duly moved and seconded:

THAT the Board of Education is satisfied with Policy 3541.1 Transportation of Students as it is written and does not consider a request for changes to be a District priority or urgent at this time.

CARRIED Unanimously

4.3. Finance

4.3.1. Board 2015-2016 Budget Review

O2015.10.27-10 It was duly moved and seconded:

THAT the Board of Education direct the Business Committee, in a closed session, to review in detail the Board's proposed 2015-2016 budget and report back to the Board at its November open meeting.

CARRIED Unanimously

4.3.2. Revelstoke Visit

O2015.10.27-11 It was duly moved and seconded:

THAT the Board of Education modify motion C2015.07.08 authorizing a visit to Revelstoke for community representatives to learn about the impact of inter-governmental partnerships with maximum budget of \$1800.00 to increase the budget amount to accommodate 3 trustees and 1 staff using 1 district vehicle.

Amendment: O2015.10.27-12 It was duly moved and seconded:

Revise motion: 3 trustees and 2 staff \$2010 budget.

CARRIED

Main motion as Amended:

THAT the Board of Education modify motion C2015.07.08 authorizing a visit to Revelstoke for community representatives to learn about the impact of inter-governmental partnerships with maximum budget of \$2010.00 to increase the budget amount to accommodate three trustees and two staff using one district vehicle.

CARRIED

4.3.3. NDIT Funding of Trades Programs

The Superintendent provided input regarding the Northern Development Initiative Trust - Five-Year Funding for "Shoulder Tapper"

Trustee Pettman left the meeting between 9:36-9:40 pm

O2015.10.27-13 It was duly moved and seconded:

THAT the Board of Education write a letter of support to Northern Development Initiative Trust funding towards Dual Trades Training Credit Program in School District No. 27 (Cariboo-Chilcotin).

CARRIED Unanimously

4.4. Early Development Instrument (EDI)

In the absence of Trustee Cooper, this item will be left for her to bring forward at another date.

4.5. Meeting with the Minister of Education

The following trustees are available: Boehm (over lunch hour), O'Neill (11:00 am), Nielsen, Dymont, and Guenther.

The Board will select agenda topics at the November meeting and review the schedule.

O2015.10.27-14 It was duly moved and seconded:

THAT the Board of Education pay meeting time remuneration to trustees attending the meeting scheduled with the Minister of Education on December 8th.

CARRIED

5. Discussion Items

5.1. Enrolment

The Superintendent of Schools reported that district enrolment was down four students for the 2015-2016 school in comparison to 2014-2015 school year.

7. Public Participation (Section 2) - none

8. Adjournment

O2015.10.27-15 **It was duly moved and seconded:**

THAT the Board of Education adjourn the meeting at 9:51 pm.

CARRIED

Kevin Futcher
Secretary Treasurer

Tanya Guenther
Chair