



**Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES**

**Tuesday, June 23, 2015
Board Room**

Trustees Present: Tanya Guenther, Chair
Sheila Boehm, Trustee
Christine Dymont, Trustee
Linda Nielsen, Trustee
Brice O'Neill, Trustee
Chris Pettman, Trustee (for part)

Regrets: Joyce Cooper, Vice-Chair

Staff Present: Mark Thiessen, Superintendent of Schools
Kevin Fatcher, Secretary Treasurer
Harj Manhas, Assistant Superintendent of Schools
Connee Newberry, Executive Assistant

Guests: Jerome Beauchamp, Director of Instruction
Staff, members of public and media

1. Opening by Chair

1.1. Call to Order

The Chair called the meeting to order at 6:34 pm.

1.2. Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

1.3. Approval of Agenda

O2015.06.23-01 **It was duly moved and seconded:**

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

Amendment:

O2015.06.23-02 **It was duly moved and seconded:**

That the motion be amended to add item 5.2 Reconciliation and Relationships Webinar to the agenda.

CARRIED Unanimously

Motion O2015.06.23-01 as amended,
THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated, with the addition of item 5.2 Reconciliation and Relationships - Webinar.

CARRIED

2. Public Participation (Section 1)

2.1. District Showcasing

2.1.1. District Student Council

The students for the Williams Lake area District Student Council were not available to present.

2.1.2. Just One Thing

The Superintendent will present a school connectedness video, "Just One Thing" that was spearheaded by Communities That Care.

2.2. Public Input/Comment on Items ON the Agenda

Cassie Blaine - Wildwood Elementary School PAC President: WWES School Closure - keeping Community Kitchen in the community. What is the process for re-opening a closed school - is it possible?

Lauren Mitchell - parent - 2 children in WWES - my parents went and brothers and sisters. What is the process to re-open or appeal the decision?

3. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration. The following motions and items were included on the Consent Agenda:

O2015.06.23-03 **It was duly moved and seconded:**

THAT the Board of Education adopts all items listed on the Consent Agenda, with the exception of items 3.2.3 Superintendent Report:

3.1. Items for Approval

3.1.1. Adoption of Minutes

THAT the minutes of the regular open meeting of the Board of Education, dated 26 May 2015, be adopted as circulated.

3.1.2. Correspondence Report

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 16 June 2015.

3.1.3. NEW Policy: Trustee Code of Conduct

THAT the Board of Education amend previously adopted motion O2015.04.28-07 by striking "before the last meeting of the year" and adding "in the Fall of 2015", to read as follows:

THAT the Board of Education accepts the parameters as defined by the Business Committee (closed session) and recorded in this meeting's minutes and directs District Staff to prepare a draft policy regarding Trustee Code of Conduct, in consultation with the Board Chair, based on these fundamental beliefs and that it be presented to the Board in the Fall of 2015.

3.1.4. NEW Policy: Conflict of Interest

THAT the Board of Education amend previously adopted motion O2015.04.28-08 by striking "prior to the end of June 2015" and adding "in the Fall of 2015", to read as follows:

THAT the Board of Education accepts the parameters as defined by the Business Committee (closed session) and recorded in this meeting's minutes and directs District Staff to prepare a draft policy regarding Conflict of Interest based on these fundamental beliefs and that it be presented at a meeting of the Board in the Fall of 2015.

3.2. Items for Information

THAT the following items be received for information:

3.2.1. Closed Meeting Report 2015.06.16

3.2.2. Outstanding Motions and Directions Report - 2015.06.16

3.2.4. Secretary Treasurer Report

1. Accounting/Finance
2. Facilities
3. Transportation

3.2.5. Education Committee Minutes - 2015.06.02

3.2.6. Business Committee Minutes - 2015.05.21 and 2015.06.16

3.2.7. Other Trustee Liaison/Representative Meeting Reports

Report from Trustee Guenther

1. PSO Grad
2. Meeting with CRD, City of Williams Lake and District of 100 Mile House
3. Meeting with MLA Coralee Oakes
4. Lake City Secondary Grad
5. Staff Retirement Dinner

6. Minister of Education Innovation Forum - Prince George
7. Public Form - Consultation for Wildwood

3.2.8. Requested Items for Agenda Placement

At the 10 June 2015 Agenda Setting Committee meeting, the Committee considered placements of the following items:

1. Board Members Getting Items on Agenda, Trustee Boehm: The Committee placed this item under Committee Meetings: Adding Agenda Items, 23 June 2015 meeting
2. Committee Meetings, Trustee Boehm: The Committee placed this item under Committee Meetings: Adding Agenda Items, 23 June 2015 meeting
3. Schools of Choice, Trustee Boehm: The Committee placed this item under Policy 5117 Schools of Choice, 23 June 2015 meeting
4. Invitations to Board and or Board Chair, Trustee Boehm: The Committee placed this item under Invitations to Board and or Board Chair, 23 June 2015 meeting
5. Portables and Air Conditioning, Trustee Boehm: As this item was an operational issue, the Committee referred the item to District Staff to address

CARRIED Unanimously

3.2.3 Superintendent of Schools Report

The Board received the Superintendent's report containing the following items:

- NITEP Field Centre Proposal - unsuccessful at this time
- Curriculum Implementation Day
- French Immersion - guidelines for late entry
- Engagement in Collaborative Partnerships
 - Communities that Care and the Youth Survey
 - McConnell Foundation
 - Community Action Initiative - Families as Learning Leaders
- Meeting with Provincial Office for the Early Years
- Trustees commented that other trustees may want to attend Communities that Care meetings. Trustees also expressed disappointment that the NITEP program was not approved for this area.

4. Action Items

4.1. Wildwood Elementary School

The Secretary Treasurer provided information regarding the cost of replacing Wildwood Elementary School with a modular. Trustees discussed the options.

Trustee Pettman entered the meeting at 7:39 pm.

The Assistant Superintendent advised the Board that Nesika and Cataline schools enrolment is currently at 95% capacity.

O2015.06.23-04 It was duly moved and seconded:

THAT, in accordance with Section 68(4) of the *School Act*, the Board of Education unanimously agrees to give the School District No. 27 (Cariboo-Chilcotin) School Closure Bylaw 15-SC001 (Wildwood Elementary School) all three readings at this meeting.

CARRIED Unanimously

O2015.06.23-05 It was duly moved and seconded:

THAT School District No. 27 (Cariboo-Chilcotin) School Closure Bylaw 15-SC001 (Wildwood Elementary School) directing facility closure effective 31 July 2015 be read a first time this 23rd day of June 2015.

CARRIED Unanimously

O2015.06.23-06 It was duly moved and seconded:

THAT School District No. 27 (Cariboo-Chilcotin) School Closure Bylaw 15-SC001 (Wildwood Elementary School) directing facility closure effective 31 July 2015 be read a second time this 23rd day of June 2015.

CARRIED Unanimously

O2015.06.23-07 It was duly moved and seconded:

THAT School District No. 27 (Cariboo-Chilcotin) School Closure Bylaw 15-SC001 (Wildwood Elementary School) directing facility closure effective 31 July 2015 be read a third time, passed and adopted this 23rd day of June 2015.

CARRIED Unanimously

O2015.06.23-08 It was duly moved and seconded:

THAT the Board of Education amend the catchment area known as Marie Sharpe Elementary School Catchment Area to include the catchment area known as Wildwood Elementary School commencing for the 2015-2016 school year.

CARRIED Unanimously

O2015.06.23-09 It was duly moved and seconded:
THAT the Board of Education, due to the closure of Wildwood Elementary School, extend the date from 15 March, as prescribed in Policy 5117 Schools of Choice, to 15 July 2015 for families of Wildwood Elementary School to apply for a school of choice and that all other parameters of Policy 5117 Schools of Choice continue to be in effect.

Amendment:

O2015.06.23-10 It was duly moved and seconded:
THAT Motion O2015.06.23-09 be amended by adding a clause at the end: "...with the exception of the 95% capacity rate being increased to 100% capacity."

CARRIED Unanimously

Amendment:

O2015.06.23-11 It was duly moved and seconded:
THAT Motion O2015.06.23-09 be amended to change the date from 15 July to 01 September 2015.

CARRIED Unanimously

MAIN MOTION as AMENDED O2015.06.23-09:

THAT the Board of Education, due to the closure of Wildwood Elementary School, extend the date from 15 March, as prescribed in Policy 5117 Schools of Choice, to 01 September 2015 for families of Wildwood Elementary School to apply for a school of choice and that all other parameters of Policy 5117 Schools of Choice continue to be in effect, with the exception of the 95% capacity rate being increased to 100% capacity.

CARRIED Unanimously

O2015.06.23-12 It was duly moved and seconded:

THAT the Board of Education direct District Staff to review bussing options for the 2015-2016 school year for the students in the Wildwood catchment area to attend Marie Sharpe Elementary School with a budget limit of up to \$50,000.00.

CARRIED Unanimously

O2015.06.23-13 It was duly moved and seconded: seconded:

THAT the Board of Education direct District Staff to engage the Ministry of Education to request assistance with closing and possible demolition of the Wildwood Elementary School facility.

CARRIED Unanimously

4.2. 2015-2016 Preliminary Budget Bylaw

The Chair thanked District Staff and their departments that worked to ensure the Board could balance the budget.

O2015.06.23-14 **It was duly moved and seconded:**
THAT School District No. 27 (Cariboo-Chilcotin) Preliminary Annual Budget Bylaw for fiscal year 2015-2016 in the amount of \$60,920,798 be read a third time, passed and adopted this 23rd day of June 2015.

CARRIED Unanimously

4.3. Outdoor Education

O2015.06.23-15 **It was duly moved and seconded:**
THAT the Board of Education direct District Staff to provide a detailed financial projection at the September 2015 meeting along with information detailing enrolment procedures and school affiliation regarding the outdoor education kindergarten program.

CARRIED Unanimously

4.4. Safe Stop Campaign

O2015.06.23-16 **It was duly moved and seconded:**
THAT the Board of Education write letters to local governments seeking support in a campaign to address the increasing number of motorists endangering students' lives by passing school busses with flashing lights and further, that letters be written to the Provincial Government agencies to also support a safe driving campaign and to request an increase in fines and demerits to convicted motorists in this regard.

CARRIED Unanimously

4.5. City of Prince George Request for Support

The Board recognized that the deadline for submitting a letter of support had passed.

O2015.04.28-13 It was duly moved and seconded:
THAT the Board of Education write a letter of support, as requested by the City of Prince George, in its application to the UBCM Federal Gas Tax Strategic Priorities Fund for the proposed Masich/PGSS recreation facility project.

DEFEATED

4.6. Policy

4.6.1. Policy 3513 Community Use of Facilities

O2015.06.23-17 **It was duly moved and seconded:**
THAT the Board of Education, after considering input from the Business Committee and the public, adopts revisions to Policy 3513 Community Use of School Facilities, as presented.

CARRIED Unanimously

O2015.06.23-18 **It was duly moved and seconded:**

THAT the Board of Education approve the Schedule of Community Use Rental Rates, effective 01 August 2015, as presented.

CARRIED Unanimously

4.6.2. Policy 4111 Recruitment and Selection of Teaching and Support Staff

O2015.06.23-19 **It was duly moved and seconded:**

THAT the Board of Education, after considering input from the Business Committee and the public, adopts revisions to Policy 4111 Recruitment and Selection of Teaching and Support Staff renamed to Recruitment and Selection of Excluded (Non Teaching), Teaching and Support Staff, as presented.

CARRIED Unanimously

4.6.3. Policy 2100 Administration and Management

O2015.06.23-20 **It was duly moved and seconded:**

THAT the Board of Education, after considering input from the Business Committee and the public, adopts revisions to Policy 2100 Administration and Management renamed to Administration and Management (Selection and Roles), as presented.

CARRIED Unanimously

4.6.4. Policy 5146 Physical Restraint

O2015.06.23-21 **It was duly moved and seconded:**

THAT the Board of Education, at the recommendation of the Education Committee, extend the consultation period for Policy 5146 - Physical Restraint of Students to allow the Education Committee further input.

CARRIED Unanimously

4.6.5. Policy 5126.1 Scholarships

O2015.06.23-22 **It was duly moved and seconded:**

THAT the Board of Education adopt the revisions to Policy 1120.4 Scholarships, as presented.

CARRIED Unanimously

4.6.6. Policy 2212.1 Administrative Training Program for Principals and Vice-Principals

By consensus, the Board added "leadership" to the policy statement: "mentorship, LEADERSHIP, professional development..."

O2015.06.23-23 **It was duly moved and seconded:**

THAT the Board of Education approves, in principle, revisions to Policy 2212.1 Administrative Training for Principals and Vice-

Principals, and seeks stakeholder and community input via the Education Committee and a public survey posted to the District's website, with input to be reported back to the next regular meeting of the Board.

CARRIED Unanimously

4.6.7. Policy 1120.5 Committees of the Board

4.6.7.1. Policy Change

The Superintendent and Secretary Treasurer provided information regarding proposed changes to how the Education Committee could operate in a more vibrant way.

O2015.06.23-24 **It was duly moved and seconded:**
THAT the Board of Education approves, in principle, revisions to Policy 1120.5 Committees of the Board, and seeks stakeholder input via the Education Committee, with input to be reported back to the next regular meeting of the Board.

CARRIED Unanimously

4.6.7.2. Committee Meetings: Adding Agenda Items – 2 Requests by Trustee Boehm

Trustee Boehm supported the proposed changes to Policy 1120.5 Committees of the Board that would provide opportunity for more discussions regarding education. The proposed changes to the policy allow the committee to work outside of governance. No actions were taken by the Board.

O2015.06.23-25 **It was duly moved and seconded:**
THAT the Board of Education extend the open portion of the meeting for a further 30 minutes to 10:30 pm.

CARRIED Unanimously

4.6.8. Policy 5117 Schools of Choice - Request by Trustee Boehm

Trustee Boehm introduced the topic of Schools of Choice and concerns regarding the dates of application and that the denial letter may be causing some confusion. The Board took no action.

4.7. Education Committee Dates

By consensus the Board of Education agreed to convene an Education Committee meeting on 15 September 2015.

- 4.8. Invitations to Board and or Board Chair - Request by Trustee Boehm**
O2015.06.23-26 **It was duly moved and seconded:**
THAT the Board of Education develop a policy that would address trustee attendance and participation in graduation ceremonies, and other specialty events.

CARRIED

5. Information Items

5.2 Reconciliation and Relationships - Webinar

Trustees were invited to participate in a special webinar entitled Reconciliation and Relationships: Building the Basis of Productive Corporate-Aboriginal Relations taking place Wednesday, June 24 at 3:00 PM EDT.

Due to the lateness of the hour, the Board of Education, by consensus, agreed that the remainder of the items on the agenda would be added to the September regular open agenda:

5.1 Education Committee

Trustee Boehm will speak to the following items on behalf of the Education Committee:

1. Technology Committee Update
2. Curriculum Committee Update
3. Curriculum Implementation Day

By consensus, the Board of Education agreed to convene a special closed meeting on Wednesday, 08 July 2015, 5:30 pm. Items that were not addressed at the closed meeting of today's date will be added to the agenda.

Again, due to the lateness of the hour, no time was allotted for public participation regarding items not on the Agenda.

7. Adjournment

O2015.06.23-27 **It was duly moved and seconded:**

THAT the Board of Education adjourn the meeting at 10:30 pm.

CARRIED

Kevin Fatcher
Secretary Treasurer

Tanya Guenther
Chair