



**Open Board Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)
MINUTES**

PUBLIC

**Tuesday, April 28, 2015
Board Room**

Trustees Present: Sheila Boehm, Trustee
 Joyce Cooper, Trustee
 Christine Dymont, Trustee
 Tanya Guenther, Chair
 Linda Nielsen, Trustee
 Brice O'Neill, Trustee

Regrets: Chris Pettman, Trustee

Staff Present: Mark Thiessen, Superintendent of Schools
 Kevin Futch, Secretary Treasurer
 Connee Newberry, Executive Assistant

Guests: Jerome Beauchamp, Director of Instruction
 Staff, members of the public and media

- 1. Public Presentation of draft 2015-2016 Preliminary Budget**
The Secretary Treasurer provided information regarding the 2015-2016 preliminary budget. Members of the public and trustees were invited to ask questions or make comments.

- 2. Opening by Chair**
 - 2.1. Call to Order**
The Chair called the meeting to order at 6:43 pm.

 - 2.2. Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory**
The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

 - 2.3. Approval of Agenda**
O2015.04.28-01: It was duly moved and seconded:
THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

CARRIED Unanimously

3. Public Participation (Section 1)

3.1. District Showcasing

3.1.1. Big Lake Elementary School

Teacher Jill Kurki and students were present and shared with the Board that Big Lake is celebrating becoming a Jade School this year. 250 Green School projects were completed by May.

3.1.2. First Nation Role Models

2014 First Nation Role Model, Mountain Lake Alphonse (Gr. 10, LCSS) was present to share his highlights of his year. Norma Handsor (Gr. 11, LCSS) was not in attendance.

3.2. Public Input/Comment on Items ON the Agenda - none

4. Consent Agenda

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration. The following motions and items were included on the Consent Agenda:

4.1. Adoption of Minutes

THAT the minutes of the regular open meeting of the Board of Education, dated 31 March 2015, be adopted as circulated.

4.2. Receipt of Closed Meeting Report

THAT the Board of Education receives the Closed Meeting Report on items discussed and decisions made at the 31 March 2015 closed meeting of the Board of Education.

4.3. Outstanding Motions and Directions

The Board of Education reviewed the list of outstanding motions and directions.

4.4. Correspondence Report

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 22 April 2015.

4.5. Administration Reports

4.5.1. Superintendent of Schools

The Superintendent's report included the following items: Earth Challenge Quiz, Nature Kindergarten Planning, NITEP Update.

4.6. Board Committee Chair Reports

4.6.1. Education Committee Minutes 2015.04.07

4.7. Policy 5146 Physical Restraint of Students

Just prior to the Education Committee meeting on April 7, the Ministry of Education announced that they were releasing the revised provincial guidelines for Physical Restraint and Exclusion. SD27 is waiting for official Ministry of Education approval of those guidelines before bringing back a new recommendation to the Board.

O2015.04.28-02: It was duly moved and seconded:

THAT the Board of Education adopts all items listed on the Consent Agenda.

CARRIED Unanimously

5. Action Items

5.1. School District Logo

The Secretary Treasurer provided information requested by the Board in regards to rolling out a new logo over the next three years. By consensus the Board made no motion to support the request.

5.2. Bylaws and Policy

5.2.1. Carbon Neutral Capital Project Bylaw - Cataline Elementary

O2015.04.28-03: It was duly moved and seconded:

THAT, in accordance with Section 68(4) of the School Act, the Board of Education unanimously agrees to give the School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 126831 (2015-2016 CNCP - Cataline Elementary Boiler, Mechanical Upgrade, Lighting) all three readings at this meeting.

CARRIED Unanimously

O2015.04.28-04: It was duly moved and seconded:

THAT School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 126831 (2015-2016 CNCP - Cataline Elementary Boiler, Mechanical Upgrade, Lighting) specifying a total maximum allocation of \$1,757,902 be read a first time this 28th day of April 2015.

CARRIED Unanimously

O2015.04.28-05: It was duly moved and seconded:

THAT School District No. 27 (Cariboo-Chilcotin) Capital Project Bylaw 126831 (2015-2016 CNCP - Cataline Elementary Boiler, Mechanical Upgrade, Lighting) specifying a total maximum allocation of \$1,757,902 be read a second time this 28th day of April 2015.

CARRIED Unanimously

O2015.04.28-06: It was duly moved and seconded:
THAT School District No. 27 (Cariboo-Chilcotin) Capital Project
Bylaw 126831 (2015-2016 CNCP - Cataline Elementary Boiler,
Mechanical Upgrade, Lighting) specifying a total maximum
allocation of \$1,757,902 be read a third time, passed and adopted
this 28th day of April 2015.

CARRIED Unanimously

5.2.2. Policy NEW: Trustee Code of Conduct

In developing a vision for a new policy Trustee Code of Conduct,
the policy will consider:

- how trustees could be monitored or held to this type of a policy. As elected officials, it was noted that, while yes there was an inherent expectation that good conduct be upheld, natural consequences would probably occur during the next election (i.e. no-reelection).
- It was agreed that, from the BCSTA Good Governance for Boards module 2, that:
 - A Code of Conduct serves to define acceptable behaviours, clarify the rules of civil engagement, promote high standards of practice, and provide a framework
 - For professional conduct and responsibilities... Codes of Conduct should reflect the principles that many Boards of Education already incorporate in their role
 - Expectations of trustee conduct or ethics.
 - The over-reaching tenants of the policy should include a statement about attendance and: Integrity; Respect; Confidentiality; Responsibility; Conflict of Interest; and Relationships
 - The measuring tool of how trustees are doing would form part of the trustees' annual self-review.
 - A communications protocol for trustees would be included to resolve immediate conflicts. It was noted that SD48 had a very strong policy statement and the BCSTA Module Line - Code of Conduct p6 also had important information

O2015.04.28-07

THAT the Board of Education accepts the parameters as defined by the Business Committee (closed session) and recorded in this meeting's minutes and directs District Staff to prepare a draft policy regarding Trustee Code of Conduct, in consultation with the Board

Chair, based on these fundamental beliefs and that it be presented to the Board before the last meeting of the year.

CARRIED

5.2.3. Policy NEW: Conflict of Interest

The Board agreed that the policy on conflict of interest should reflect legislated conflict of interest ruling, S. 55 of the School Act, regarding pecuniary conflict of interest as well as the general principles and vision explained in the BCSTA's document rationalized by Common Law and perceived conflict of interest.

O2015.04.28-08: It was duly moved and seconded:
THAT the Board of Education accepts the parameters as defined by the Business Committee (closed session) and recorded in this meeting's minutes and directs District Staff to prepare a draft policy regarding Conflict of Interest based on these fundamental beliefs and that it be presented at a meeting of the Board prior to the end of June 2015.

CARRIED Unanimously

5.2.4. Policy NEW Excluded Staff Selection

**Policy 2100: change shall be responsible in two spots.

O2015.04.28-09: It was duly moved and seconded:
THAT the Board of Education approves, in principle, revisions to Policy 4111 Recruitment and Selection of Teachers and Support Staff, and seeks stakeholder and community input via the Business Committee and a public survey posted to the District's website, with input to be reported back to the next regular meeting of the Board.

CARRIED Unanimously

O2015.04.28-10: It was duly moved and seconded:
THAT the Board of Education approves, in principle, revisions to Policy 2100 Administration and Management, and seeks stakeholder and community input via the Business Committee and a public survey posted to the District's website, with input to be reported back to the next regular meeting of the Board.

CARRIED Unanimously

5.2.5. Policy 3513 Community Use of Facilities

**rental fee - chairs: change tables to chairs typo.

O2015.04.28-11: It was duly moved and seconded:
THAT the Board of Education approves, in principle, revisions to Policy 3513 Community Use of Facilities, and seeks stakeholder and community input via the Business Committee and a public

survey posted to the District's website, with input to be reported back to the next regular meeting of the Board.

CARRIED Unanimously

5.3. MyEducation BC

O2015.04.28-12: It was duly moved and seconded:

THAT the Board of Education, in accordance with Ministerial Regulation - School Regulation, approve the use of MyEducation BC student progress reporting formats for Kindergarten, Primary, Intermediate, Middle and Secondary students containing information, and when required, using reporting symbols ordered or approved by the Minister of Education.

CARRIED Unanimously

5.4. City of Prince George Request for Support

O2015.04.28-13: It was duly moved and seconded:

THAT the Board of Education write a letter of support, as requested by the City of Prince George, in its application to the UBCM Federal Gas Tax Strategic Priorities Fund for the proposed Masich/PGSS recreation facility project.

O2015.04.28-14 It was duly moved and seconded:

THAT the Board of Education call the question regarding motion

O2015.04.28-13.

2/3 Vote majority required **DEFEATED**

O2015.04.28-15 It was duly moved and seconded:

THAT the Board of Education postpone voting on motion O2015.04.28-13 until such time as District Staff bring additional information from the City of Williams Lake regarding accessing funds from this Fund.

CARRIED

5.5. Upcoming Meetings and Conferences

May Board meeting is in 100 Mile House.

Discussion ensued regarding meeting with Cariboo Regional District: June 2, after Education Committee meeting 6:30 pm. Trustee Dymont will not be available. Trustees agreed to CRD's request to invite the Mayors and Councils of the City of Williams Lake and the District of 100 Mile House. District Staff will finalize the details and add the item of City of Prince George Request for Support.

6. Discussion Items

6.1. Wildwood Elementary School Facility Update

The Superintendent of Schools provided an update regarding the status of the Wildwood Elementary School facility and the transition of students from Wildwood to the Marie Sharpe School facility.

7. Public Participation (Section 2)

7.1. Public Questions Regarding Items NOT On the Agenda - none

8. Adjournment

O2015.04.28-16: It was duly moved and seconded:

THAT the Board of Education adjourn the meeting at 9:23 pm.

CARRIED Unanimously

Kevin Futcher
Secretary Treasurer

Tanya Guenther
Chair