



**Open Board Meeting of the Board of Education  
School District No. 27 (Cariboo-Chilcotin)  
MINUTES**

**Tuesday, January 27, 2015  
Board Room**

Trustees Present: Joyce Cooper, Trustee  
Christine Dymont, Trustee  
Tanya Guenther, Chair  
Linda Nielsen, Trustee  
Brice O'Neill, Trustee  
Chris Pettman, Trustee

Regrets: Sheila Boehm, Trustee

Staff Present: Mark Thiessen, Superintendent of Schools  
Kevin Fatcher, Secretary Treasurer  
Harj Manhas, Assistant Superintendent of Schools  
Connee Newberry, Executive Assistant

Guests: Members of the media.

**1. Opening by Chair**

**1.1. Call to Order**

The Chair called the meeting to order at 6:35 pm.

**1.2. Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory**

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

**1.3. Approval of Agenda**

O2015.01.27-01: It was duly moved and seconded:

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated with addition of item 4.6 BCPSEA AGM.

**CARRIED Unanimously**

**2. Public Participation (Section 1)**

**2.1. District Showcasing**

Lake City Secondary School - Stand Up group was not able to attend and will be re-scheduled for a future meeting.

**2.2. Public Input/Comment on Items ON the Agenda - No Items**

**3. Consent Agenda**

The Chair gave opportunity for items to be removed from the Consent Agenda for separate consideration. The following motions and items were included on the Consent Agenda:

**3.1. Adoption of Minutes**

THAT the minutes of the regular open meeting of the Board of Education, dated 25 November 2014 and 09 December 2014 be adopted as circulated.

**3.2. Receipt of Closed Meeting Report**

THAT the Board of Education receives the Closed Meeting Report on items discussed and decisions made at the 25 November 2014 closed meeting of the Board of Education.

**3.3. Upcoming Meetings and Conferences**

The Board of Education reviewed the schedule of upcoming meetings and conferences.

**3.4. Outstanding Motions and Directions**

The Board of Education reviewed the list of outstanding motions and directions.

**3.5. Correspondence Report**

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 23 January 2015.

**3.6. Administration Reports**

The Board of Education received reports from the Superintendent and Secretary Treasurer.

**3.7. Board Committee Chair Reports**

**3.7.1. First Nations Education Committee** - minutes received

**3.8. Board Liaison Committee Reports**

**3.8.1.** Report from Trustee Guenther: December 2014

**3.9. Locally Approved Resources**

THAT the Board of Education approve, in accordance with Policy 6163.1 Selection of Learning Resources, as a School District No. 27 (Cariboo-Chilcotin) local resource: Dipnetting with Dad, author Willie Sellars, Grades 2-5.

**3.10. Bus Rate Fee for Independent Schools**

As per Policy 3541.1 Transportation of Students, the Board is required to set, by January of each year, the rate to be charged to Independent Schools for their students to ride School District buses for the following school year. Currently the rate is set at \$30.00 per student per month. The rate has remained unchanged since the 2007-2008 school year.

**3.11. Boarding Allowance Rate**

In accordance with Board policy, the Board is required to periodically review boarding allowance rates. The current base rate for boarding allowance is \$500.00 per month.

**3.12. Transportation Assistance Rate**

In accordance with Policy 3541.2 Transportation Assistance, the level of financial assistance available is reviewed periodically by the Board. The current Transportation Assistance rate is \$0.30/km to a maximum of \$15.00 plus \$0.30 per day for each additional child.

**3.13. International Student Tuition**

In accordance with Policy 5118.2 the Board is required to annually review the rate charged for international education. Commencing in the 2013-2014 school year, the tuition fee for international students was set at \$12,000.00 for a full school year, \$6,000.00 for a half school year and is payable in advance by wire transfer and is non-refundable. A shorter attendance period may be pro-rated relative to the time.

**3.14. Trustee Remuneration**

THAT the Board of Education authorizes trustee remuneration, including stipend, expenses incurred in the discharge of their duties and travel expense allowance for one regular meeting per month, as outlined in Policy 1161 Trustee Remuneration and Expenses.

O2015.01.27-02: It was duly moved and seconded:

THAT the Board of Education adopts and receives all items listed on the Consent Agenda.

**CARRIED Unanimously**

**4. Action Items**

**4.1. Committee Appointments**

The Board Chair presented committee appointments for the Board's approval.

O2015.01.27-03: It was duly moved and seconded:  
THAT the Board of Education approve the Chair's appointments of trustees to committees as follows:

1. Education Committee (3): Trustees: Nielsen (Chair), Pettman and Boehm
2. Business Committee (3): Trustees: Dymont (Chair), O'Neill and Guenther
3. First Nations Education Committee: (2): Trustees Pettman and Neilsen
4. DPAC Liaison (1+1 alt): Trustee Boehm and Dymont (alternate)
5. IUOE Liaison (3): Trustees: Dymont, O'Neill and Guenther
6. CCTA Liaison (3): Trustees: Nielsen, Pettman and Boehm
7. CCPVPA Liaison: all trustees, contact Trustee Guenther
8. Cariboo-Chilcotin Recreation Advisory (1+1 alt): Trustees Boehm and O'Neill (alternate)
9. Joint Use (North): Trustee Dymont
10. Joint Use (South): Trustee Guenther

**Amendment:**

O2015.01.27-04: It was duly moved and seconded:  
That the motion be amended by adding Trustee Cooper to the FNEC and changing Trustee Pettman as an alternate representative to that committee.

**CARRIED**

**Main motion as Amended:**

THAT the Board of Education approve the Chair's appointments of trustees to committees as follows:

1. Education Committee (3): Trustees: Nielsen (Chair), Pettman and Boehm
2. Business Committee (3): Trustees: Dymont (Chair), O'Neill and Guenther
3. First Nations Education Committee: (2): Trustees Cooper and Neilsen; Trustee Pettman (alternate)
4. DPAC Liaison (1+1 alt): Trustee Boehm and Dymont (alternate)
5. IUOE Liaison (3): Trustees: Dymont, O'Neill and Guenther
6. CCTA Liaison (3): Trustees: Nielsen, Pettman and Boehm
7. CCPVPA Liaison: all trustees, contact Trustee Guenther
8. Cariboo-Chilcotin Recreation Advisory (1+1 alt): Trustees Boehm and O'Neill (alternate)
9. Joint Use (North): Trustee Dymont
10. Joint Use (South): Trustee Guenther

**CARRIED Unanimously**

**4.2. 2015-2016 School Fees**

O2015.01.27-04: It was duly moved and seconded:  
THAT the Board of Education, in accordance with Policy 3250 School Fees, accept the Superintendent's recommendation to approve the 2015-2016 list of school fees and deposits as presented and that the list be made available to students and parents.

**CARRIED Unanimously**

**4.3. 2014 Annual Report to the Board of Education**

The Board of Education received the 2014 Annual Report to the Board of Education. It is the intent of the Board of Education to begin a practice whereby each year the Board will complete an annual report that will outline its successes and lessons learned.

As December 2014 was the end of the three year term of the Board, the Board also includes outstanding motions and directions, and where required, provided a brief overview of the status of the motions.

**4.3.1. Policy 3513 Community Use of School Facilities**

O2015.01.27-05: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to bring to the February 2015 meeting of the Board best option(s) for the process for the Board to use in developing and reviewing Policy 3513 Community Use of School Facilities.

**CARRIED Unanimously**

**4.3.2. Energy Management Policy**

O2015.01.27-06: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to return the draft energy management policy to the Quantum Committee with direction that the Board would consider adopting a policy regarding energy management if the policy was a more general environmental stewardship policy and had broader-reaching parameters.

**CARRIED Unanimously**

**4.3.3. Policy for Development and Review**

O2015.01.27-07: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to prioritize the policies (as listed) and bring to the Agenda Setting Committee for placement on future agendas for development.

**CARRIED Unanimously**

**4.4. Budget**

**4.4.1. Annual Budget Process Timeline**

O2015.01.27-08: It was duly moved and seconded:  
THAT the Board of Education approve the 2015-2016 Annual Budget Process timeline as presented.

**CARRIED Unanimously**

**4.4.2. 2014-2015 Amended Annual Budget**

The Secretary Treasurer presented the 2014-2015 Amended Annual Budget.

O2014.01.27-08: It was duly moved and seconded:  
THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2014-2015 in the amount of \$61,707,513 be read a first time this 27th day of January 2015.

**CARRIED Unanimously**

O2014.01.27-09: It was duly moved and seconded:  
THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2014-2015 in the amount of \$61,707,513 be read a second time this 27th day of January 2015.

**CARRIED Unanimously**

**4.5. Strategic Plan**

The Board of Education is considering developing a Strategic Plan.

O2015.01.27-10: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to research and present process options at the February 2015 meeting of the Board for the Board of Education to consider in developing a Strategic Plan.

**CARRIED Unanimously**

**4.6. BCPSEA AGM**

The Board of Education provided feedback to Trustee Dymant, who will be attending the BCPSEA AGM, regarding proposed motions.

**6. Adjournment**

O2015.01.27-11: It was duly moved and seconded:  
THAT the Board of Education adjourn the meeting at 7:39 pm.

**CARRIED Unanimously**

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Kevin Futchter  
Secretary Treasurer

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Tanya Guenther  
Board Chair