



**Open Board Meeting of the Board of Education  
School District No. 27 (Cariboo-Chilcotin)  
MINUTES**

**OPEN**

**Tuesday, March 25, 2014  
Board Room**

Trustees Present: Tanya Guenther, Chair  
Doug Neufeld, Vice-Chair  
Jackie Austin, Trustee  
Sheila Boehm, Trustee  
Joyce Cooper, Trustee  
William VanOsch, Trustee

Regrets: Chris Pettman, Trustee

Staff Present: Mark Thiessen, Superintendent of Schools  
Kevin Futchter, Secretary Treasurer  
Harj Manhas, Assistant Superintendent of Schools  
Connee Newberry, Executive Assistant

Guests: J. Beauchamp, Director of Instruction  
J. Fichtner, District Principal  
L. Kelly, Teacher Leader  
Members of the public

**1. Opening by Chair**

**1.1. Call to Order**

The Chair called the meeting to order at 6:35 pm.

**1.2. Acknowledgement of Meeting Held on Traditional Secwepemc (Shuswap) Territory**

The Chair acknowledged that the meeting was being held on traditional Secwepemc (Shuswap) territory.

**2. Agenda and Minutes**

**2.1. Approval of Agenda**

O2014.03.25-01 It was duly moved and seconded:

THAT the agenda of the regular open meeting of the Board of Education be adopted as circulated.

**CARRIED**

**2.2. Adoption of Minutes**

O2014.03.25-02: It was duly moved and seconded:

THAT the minutes of the regular open meeting of the Board of Education, dated 25 February 2014, be adopted as circulated.

**CARRIED**

**2.3. Receipt of Closed Meeting Report**

O2014.03.25-03: It was duly moved and seconded:

THAT the Board of Education receives the Closed Meeting Report on items discussed and decisions made at the 25 February 2014 closed meeting of the Board of Education.

**CARRIED Unanimously**

**3. Public Participation (Section 1)**

**3.1. District Showcasing**

**3.1.1. CommunityLINK: Jan Fichtner, District Vice-Principal**

Jan Fichtner, District Vice-Principal (Healthy Schools, Healthy Students) presented information regarding CommunityLINK budget and programs in School District No. 27.

**3.1.2. Reading Strategies: Lori Kelly, Teacher Leader Reading Strategies**

Jerome Beauchamp, Director of Instruction and Lori Kelly, Teacher Leader, showcased Reading Recovery and Reading Strategies.

**3.2. Scheduled Delegations - none**

**3.3. Employee Liaison Written Reports (CCPVPA, CCTA, IUOE) - no reports**

**3.4. District Parent Advisory Council Written Report - none**

**3.5. Public Input/Comment on Items ON the Agenda**

Steve Forsythe brought concerns regarding Policy 3513 Community Use of Facilities and the amount of user insurance required and the impact on rural schools (Community Kitchens).

**4. Action Items**

**4.1. Correspondence Report**

O2014.03.25-04: It was duly moved and seconded:

THAT the Board of Education receive the correspondence as listed in the Open Correspondence Report dated 21 March 2014.

**CARRIED Unanimously**

**4.2. Peter Skene Ogden Aviation Trip to Oregon - April 2014**

O2014.03.25-05: It was duly moved and seconded:

THAT the Board of Education, approve in principle, the international field trip to Oregon and Washington for grades 8-12 students of Peter Skene Ogden Secondary School for either April 4-7, 2014 for the purpose of acquainting students with the history of aviation, theory of flight, aircraft design, construction and maintenance and exposing them to some of the job and career opportunities offered in the aviation/aerospace industry,

pending all documentation is in place with final approval from the Superintendent of Schools.

**CARRIED Unanimously**

- 4.3. Board/Authority Authorized (BAA) and Locally Developed Courses**  
Trustee Austin provide an overview of the Board/Authority Authorized and Locally Developed Courses being presented to the Board of Education.

**4.3.1. Film and Television 10**

The Superintendent provided information regarding the proposed Film and Television 10 program.

O2014.03.25-06: It was duly moved and seconded:  
THAT the Board of Education, after consideration of input from the Education Committee, approve the Board/Authority Authorized (BAA) course, Film and Television 10, as presented.

**CARRIED Unanimously**

O2014.03.25-07: It was duly moved and seconded:  
THAT the Board of Education, after considering input from the Education Committee and with the approval of the Board/Authority Authorized (BAA) courses Film and Television 10, remove from the approved list of BAA courses Computer Animation 10 and Desktop Video 10.

**CARRIED Unanimously**

**4.3.2. Leadership 9**

The Superintendent provided information regarding the proposed Leadership 9 and Yearbook Production 9 programs.

O2014.03.25-08: It was duly moved and seconded:  
THAT the Board of Education, after considering input from the Education Committee, approves Locally Developed course, Leadership 9, as presented.

**CARRIED Unanimously**

**4.3.3. Yearbook Production 9**

O2014.03.25-09: It was duly moved and seconded:  
THAT the Board of Education, after considering input from the Education Committee, approve the Locally Developed course, Yearbook 9, as presented.

**CARRIED Unanimously**

**4.4. Policy and Bylaw Development**

**4.4.1. 1120.5 Committees of the Board**

Trustees Austin and Neufeld presented information from the the Education and Business Committees respectfully regarding the impact of the proposed changes to Policy 1120.5 Committees of the Board.

O2014.03.25-10: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to revise Policy 1120.5 Committees of the Board to reflect that quorum for the Business and Education committees will be set to two trustees.

**CARRIED Unanimously**

Trustee Neufeld gave notice that at the next open meeting of the Board of Education he will move that the Board of Education, after considering input from the Business, Education and First Nations Education committees and the public, adopt revisions to Policy 1120.5 Committees of the Board as presented and amended.

O2014.03.25-11: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to seek public input on proposed revisions to Policy 1120.5 Committees of the Board and to distribute a press release advising as such.

**CARRIED Unanimously**

**4.4.2. 4133 Employee Travel**

O2014.03.25-12: It was duly moved and seconded:  
THAT the Board of Education, after considering input from the Business Committee and the public, adopts revisions to Policy 4133 Employee Travel, as presented.

**CARRIED Unanimously**

**4.4.3. Policy 3513 Community Use of Facilities**

O2014.02.25-08: It was duly moved and seconded and amended:  
THAT the Board of Education, after considering the input provided by the Business Committee, the public at large and current users of school district facilities, adopts revised Policy 3513 Community Use of Facilities, renamed to Use of School District Facilities and Grounds, as presented with addition of:

1. In the last paragraph of the Policy Statement, prior to the last sentence, add a new sentence, "The Board reserves the right to enter into agreements with users for use of facilities that are not actively in use for educational purposes by the Board (i.e. the "Dorm", the "Old Schoolhouse", closed schools, etc.); and

2. Adding a new subset "a" to Regulations E.4 and renumber accordingly, "Contact the facility Principal, prior to use of facility, and arrange for an orientation of the site and familiarization with emergency and evacuation procedures."

O2014.03.25-13: It was duly moved and seconded:  
THAT the Board of Education postpone decision on motion O2014.02.25-08 until further input is provided by the Business Committee regarding topics discussed at tonight's meeting such as:

classification of user groups; use of custodians, key distribution, in-service for users, administrative time allotted for community users, weekend use, and liability.

**CARRIED Unanimously**

#### **4.4.4. Draft Policy - Student Trustee**

Trustee Austin presented information from the Education Committee and advised that the Education Committee is sending the draft policy Student Trustee to the Board of Education for further discussion and review with the list of pros and cons from the 04 March Education Committee meeting.

Trustee Boehm gave notice that at the next meeting of the Board of Education she would move to adopt new Policy Student Trustee.

O2014.03.25-14: It was duly moved and seconded:  
THAT the Board of Education direct District Staff to seek public input on proposed Policy Student Trustee of the Board and to distribute a press release advising as such.

**CARRIED Unanimously**

#### **4.4.5. Procedural Bylaw**

O2014.03.25-15: It was duly moved and seconded:  
THAT Procedural Bylaw 2702, that pursuant to section 67(5) of the *School Act* outlines the rules and procedures in the conduct of Board meetings, be read a first time this 25th day of March 2014.

**CARRIED Unanimously**

#### **4.5. BCSTA Stability for Students Action Plan**

O2014.03.25-16: It was duly moved and seconded:  
THAT the Board of Education endorse the BCSTA's Stability for Students Action Plan by writing a letter of support to the Minister of Education.

**CARRIED**

Opposed: Trustee VanOsch

**4.6. BCSTA's Annual Budget Update**

Trustee Guenther advised that the BCSTA was seeking information regarding their budget and a request for increase of board fees. Consensus from trustees was to not increase board fees.

**4.7. Board of Education Self-Review**

Trustees agreed to meet on 31 May 2014.

O2014.03.25-17: It was duly moved and seconded:  
THAT the Board of Education amend motion no. O2014.02.25-20 by removing the words "during the April 2014 BCSTA AGM" to read,

*THAT the Board of Education engage Eli Mina or an alternate to assist the Board in conducting a self review with re-imburement of \$2,000 from the BCSTA to offset projected costs of \$4,000 plus travel expenses.*

**CARRIED Unanimously**

**5. Discussion Items**

**5.1. Upcoming Meetings and Conferences**

The Board of Education reviewed the schedule of upcoming meetings and conferences.

April 2 - special closed

April 22 regular and closed board meetings - changed to April 29

April 3 - Meeting regarding Superintendent Performance Review

May board meeting to be held in 100 Mile House

**6. Information Items**

**6.1. Administration Reports**

**6.1.1. Superintendent of Schools**

The Superintendent reported that he attended a Communities that Care meeting.

The Superintendent will attend the National Congress on Rural Education in Saskatoon, SK next week.

**6.1.2. Secretary-Treasurer - no report**

**6.2. Board Committee Chair Reports**

**6.2.1. Education Committee:** Minutes were attached to the agenda.

**6.2.2. Business Committee**

No meeting was held in March.

**6.2.3. First Nations Education Committee:** Minutes were attached to the agenda.

- 6.3. Board Liaison Committee Reports**
  - 6.3.1. BCSTA Provincial Council - no report**
  - 6.3.2. BCPSEA - no report**
  - 6.3.3. Other - no report**

**7. Public Participation (Section 2)**

**7.1. Public Questions Regarding Items NOT On the Agenda**

Student Trustee: bringing a student to board table may open up to other reps wanting to sit as well.

Question regarding the move from BCeSIS software: same cost for My Education as BCeSIS, approximately \$60,000. Open Student BC has now ceased to operate that business.

**8. Adjournment**

O2014.03.25-18: It was duly moved and seconded:

THAT the Board of Education adjourn the meeting at 9:21 pm.

**CARRIED**

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Kevin Futchner  
Secretary Treasurer

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Tanya Guenther  
Chair