



BUDGET ADVISORY COMMITTEE TERMS OF REFERENCE

Purpose:

1. To advise the Board of Education on the allocation of the Operating Budget to various programs and services to best meet our student needs now and into the future within variable revenues;
2. To provide the Board with representative advice on budget issues and implications of proposed changes;
3. To provide advice on new priorities and emerging opportunities;
4. To provide a forum for open communication and understanding of the budget;
5. To assist in the effective communication of financial issues and decisions throughout the district.

Membership:

Secretary-Treasurer
Superintendent
Trustee

One Representative from each of the partner groups:

- CCPVPA
- CCTA
- DPAC
- FNEC
- IUOE

The Chair may invite other resource people as required.

Meetings:

To meet regularly between January and May, with more meetings if issues demand.

Report to:

The Board of Education

Indicators of Success:

- All members are aware of the contents of the operating budget and communicate positively about that understanding;
- All members understand the budget issues and work together to solve them;
- There is a good level of trust, openness and sharing on the committee among all members;
- All employees and partners in the district are receiving effective communication about the budget;
- Committee provided useful advice to the Board of Education.