

SCHOOL DISTRICT #27 (CARIBOO-CHILCOTIN)

Phone: (250) 398-3812 Fax: (250) 392-4625

January 21, 2019

EXTERNAL POSITION

Posting #: S-2019-005 TEMPORARY

Position: EDUCATION ASSISTANT - INTERPRETER

Location: Lake City Secondary
10 mos., 27.50 hours/week.

Duration: Effective immediately to June 27, 2019. Schedule to be determined in consultation with school administration.

Rate of Pay: Level 1: 23.59
Level 2: 26.22

Threshold Qualifications:

- Graduate of a recognized ASL-English Interpreting Program, or equivalent experience
- Active membership of the Westcoast Association of Visual Language Interpreters
- Basic understanding of hearing loss and its effect on the social, physical and psychological development of deaf and hard of hearing individuals
- Basic knowledge of language acquisition and development
- Ability to establish and maintain effective working relationships and work collaboratively as a member of an educational team
- Ability to establish trust and rapport with students and staff
- Strong interpersonal, organizational and communication skills

Duties Include, but are not limited to:

- Working under the direction of the Learning Support teacher, in consultation with the Teacher of the Deaf and Hard of Hearing, to assist in providing the educational program by tutoring, adapting, or modifying classroom materials to meet the specialized needs of the student
- Interpreting in educational situations, such as classroom instruction, student-to-student dialogue, tutorials, assemblies, parent/student meetings, field trips and any other situations requiring communication
- Facilitating communication between deaf, hard of hearing and hearing students and staff by providing interpreting services in and out of the classroom, adjusting to the signing, educational and communication levels required
- Preparing, as necessary, for interpreting in an educational setting by reviewing educational material, vocabulary and concepts
- Participating, as required, in educational team meetings
- Performing related duties as required.

Fringe benefits are as provided in the current Union Agreement. Union membership is a condition of employment.

New applicants are required to complete an "Application for Employment – Non-Teaching (External Applicant)" form. This form can be obtained on-line by following the steps below:

1. Select the “Staff Resources” tab from the top of the School District website page (www.sd27.bc.ca)
2. Select ‘2. Support Staff Forms and Resources’
3. Scroll down to the ‘Application for Employment – Non-Teaching (External Applicant)’.

Completed forms can be submitted in one of two ways:

1. Via email, as an attachment, to iuoepost@sd27.bc.ca
2. Drop off in person at the Board Office, located at 350 N. 2nd Avenue, Williams Lake.

PLEASE NOTE: The application form may also be obtained from the Board Office.

School District No. 27 (Cariboo-Chilcotin) is an equal opportunity employer.