

**SCHOOL DISTRICT #27 (CARIBOO-CHILCOTIN)**

**Phone: (250) 398-3812 Fax: (250) 392-4625**

December 6, 2018

EXTERNAL POSITION

Posting #: S-2018-219 TEMPORARY

Position: EDUCATION ASSISTANT

Location: Alexis Creek Elem/Junior Sec.  
10 mos., 15.00 hours/week.

Duration: Effective immediately to June 27, 2019. The successful applicant will work under the supervision of the principal or vice principal. The successful applicant will work under the direction of the classroom teacher and/or learning support teacher. Schedule to be determined in consultation with school administration.

Rate of Pay: Level 1: 23.59  
Level 2: 26.22

Threshold Qualifications:

- Completion of a recognized Education Assistant course
- Experience and/or training working with groups of children in a school or other educational setting
- Personal care of students

Duties Include, but are not limited to:

- Under the direction of the teacher, providing educational assistance in learning activities for student
- Working one-on-one and in small groups

Fringe benefits are as provided in the current Union Agreement. Union membership is a condition of employment.

New applicants are required to complete an "Application for Employment – Non-Teaching (External Applicant)" form. This form can be obtained on-line by following the steps below:

1. Select the "Staff Resources" tab from the top of the School District website page ([www.sd27.bc.ca](http://www.sd27.bc.ca))
2. Select '2. Support Staff Forms and Resources'
3. Scroll down to the 'Application for Employment – Non-Teaching (External Applicant)'

Completed forms can be submitted in one of two ways:

1. Via email, as an attachment, to [iuopost@sd27.bc.ca](mailto:iuopost@sd27.bc.ca)
2. Drop off in person at the Board Office, located at 350 N. 2<sup>nd</sup> Avenue, Williams Lake.

PLEASE NOTE: The application form may also be obtained from the Board Office.

**School District No. 27 (Cariboo-Chilcotin) is an equal opportunity employer.**