

To setup your OPALS account EJB 2015.16.docx

Go to

<http://ejb.sd27.opalsinfo.net/bin/home>



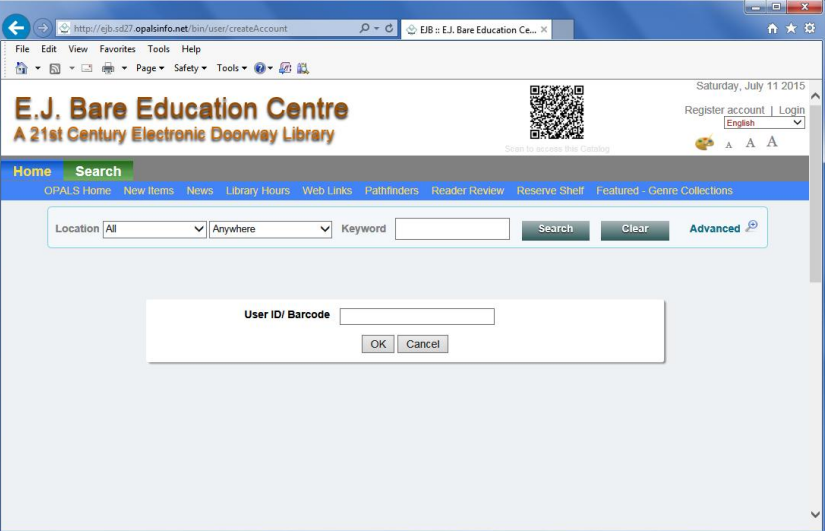
Screenshot of the E.J. Bare Education Centre website home page. The page features the title "E.J. Bare Education Centre A 21st Century Electronic Doorway Library" and a navigation menu with options like "OPALS Home", "New Items", "News", "Library Hours", "Web Links", "Pathfinders", "Reader Review", "Reserve Shelf", and "Featured - Genre Collections". A search bar is visible with "Location" set to "All" and "Anywhere". A red arrow points to the "Register account" link in the top right corner.

Click on the link to "Register account"

Enter your User ID / Barcode

Your User ID is your employee number with 27 added at the beginning.

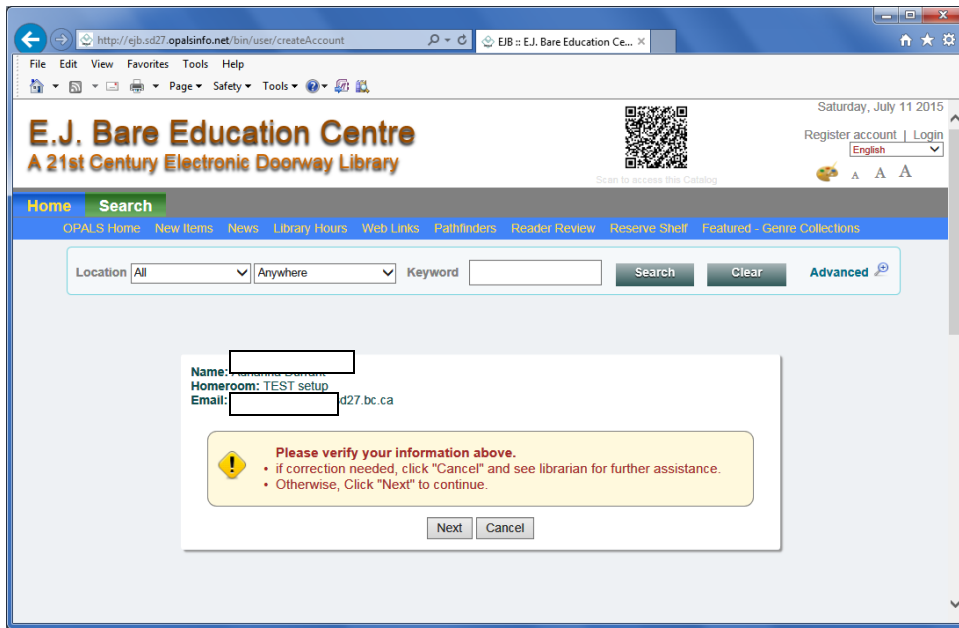
Example: employee # 01234 will have userID 2701234



Screenshot of the E.J. Bare Education Centre website user creation page. The page shows a form with a "User ID / Barcode" input field and "OK" and "Cancel" buttons. The background features the same website header and navigation menu as the previous screenshot.

If your userID is not accepted – we have not yet added your ID; please contact the Resource Centre to obtain your barcode (userID).

To setup your OPALS account EJB 2015.16.docx



The screenshot shows the OPALS account creation page for E.J. Bare Education Centre. The page includes a search bar and a navigation menu. A form is displayed with the following information:

Name:
Homeroom: TEST setup
Email: @d27.bc.ca

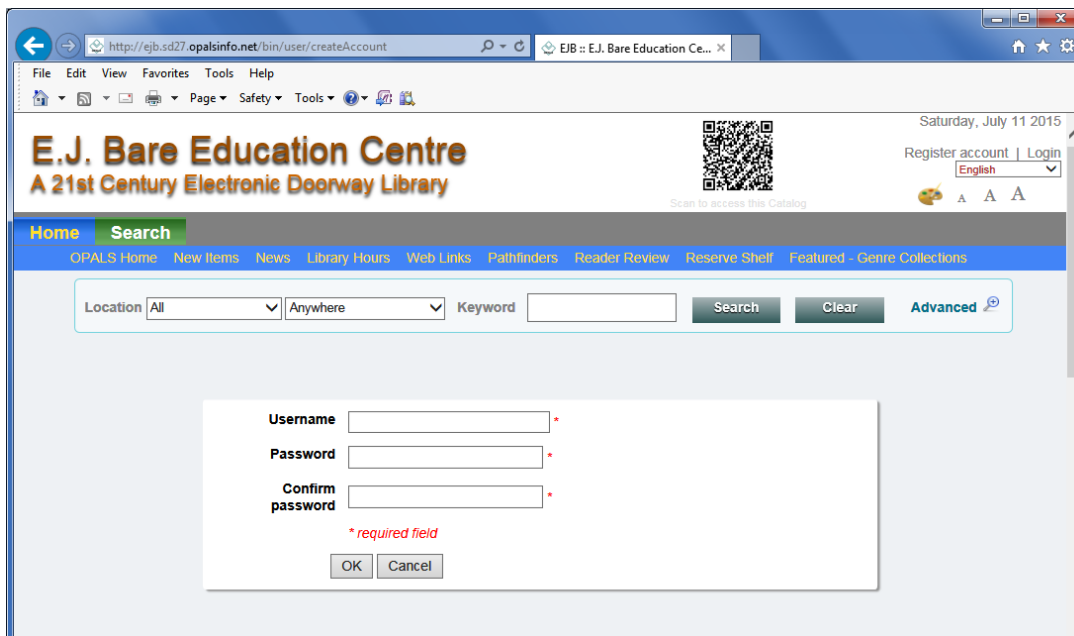
A yellow warning box contains the following text:

Please verify your information above.

- if correction needed, click "Cancel" and see librarian for further assistance.
- Otherwise, Click "Next" to continue.

Buttons for "Next" and "Cancel" are located below the warning box.

Verify your name and email (this is what we have in our circulation system)



The screenshot shows the OPALS account creation page for E.J. Bare Education Centre. The page includes a search bar and a navigation menu. A form is displayed with the following fields:

Username *

Password *

Confirm password *

* required field

Buttons for "OK" and "Cancel" are located below the form.

Setup your Username and Password (firstname.surname works)

Login.