

The Board of Education offers flexible recreational and meeting spaces at schools in *your* community!

Rental Rates per use (or regular once per week monthly use):

| | Group A | Group B | Group C | Group D |
|------------|---|---------|----------|----------|
| Classroom | No Charge | \$20.00 | \$100.00 | \$40.00 |
| Small Gym | No Charge | \$30.00 | \$120.00 | \$60.00 |
| Medium Gym | No Charge | \$40.00 | \$150.00 | \$80.00 |
| Large Gym | No Charge | \$50.00 | \$200.00 | \$100.00 |
| Fields | No Charge for basic use. Application for use are always required.. | | | |

Note: Custodial charges will be applicable to all groups above at any site where the rental occurs outside of normal custodial hours.

All fees and charges are due and payable at the time of contract signing and no less than five days prior to the event. Any additional charges resulting from the use of the facility or site will be assessed after the event and will be due upon receipt of invoice.

Other charges could include: additional custodial costs for cleaning, emergency call out, snow/ice removal, or for damages resulting from use. A cancellation fee of \$10.00 will be charged when less than 48 hours notice is given.

Group Classifications

Group A

- Not for Profit Organizations (Youth)
- Joint Use Agreements
- Community Association Agreements
- SD27 School, PAC and Employee Union Groups

Group B

- Not for Profit Organizations (Adult)

Group C

- Commercial
- Private (closed to the public)

Group D

- Public (open to the public)

All SD27 schools, that are in use for educational purposes, are normally available between the hours of 5:00-11:00 pm on days when students are in session. Days when students are not in session will be given special consideration by the Secretary Treasurer. Charges will apply.

In accordance with Board Policy, custodians must be in attendance for all events in SD27 facilities. All use is, therefore, subject to the availability of a custodian. Custodial charges, at a rate of \$30.00/hour will be assessed to the user for use of facilities outside of normal custodial hours. Overtime rates and minimum call out hours may apply.

In an attempt to create more opportunities for user groups to access schools with a scheduled custodian (thereby alleviating additional costs to the user), SD27 has initiated a time slot selection for the 2014-2015 school year, for use of gyms, libraries, and the Commons (at LCSS-WL Campus) (classroom rentals will not be affected, at this time). The following chart indicates schools that have a scheduled custodian for evening hours.

| Schools with Scheduled Custodian On Site | Evening Time Slot Available | Gym Size |
|--|--------------------------------------|----------|
| 100 Mile Elementary | 5:00-6:30 6:30-8:30 | Med |
| 150 Mile Elementary | 5:00-7:00 | Med |
| Anahim Lake School | 5:00-7:00 | Med |
| Cataline Elementary (Williams Lake) | 5:00-6:30 | Med |
| Forest Grove School | 5:00-6:00 | Small |
| LCSS – Columneetza Campus (Wms Lake) | 5:00-7:00 7:00-9:00 9:00-11:00 | Large |
| LCSS – Williams Lake Campus | 5:00-7:00 7:00-9:00 9:00-11:00 | Large |
| Marie Sharpe School (Williams Lake) | 5:00-7:00 | Med |
| Mile 108 School | 5:00-7:00 | Med |
| Nesika School (Williams Lake) | 5:00-7:30 | Med |
| PSO Secondary (100 Mile House) | 5:00-7:00 7:00-9:00 9:00-11:00 | Large |

*Times are subject to change.



Rental Rates & Regulations

Gyms & Fields & Meeting Rooms

School District No. 27 (Cariboo-Chilcotin)
350 N. 2nd Ave
Williams Lake, BC V2G 1Z9

Ph: 250-398-3800
Fax: 250-398-7871
E-mail: rentals@sd27.bc.ca
Web: www.sd27.bc.ca



SD27 Facility Rental Policy

Subject to the availability of facilities for educational purposes, the Board of Education will make school facilities available for public use on a basis that provides priority to youth or other activities that support and enhance community needs and services.

Availability

School Facilities are normally available between 5:00- 11:00 pm on regular school days. Days when school is not in session will be at the discretion of the Secretary Treasurer. The school and other SD27 programs have first priority on the use of facilities.

Application Process

All bookings, for any facility or site, must be made through the Booking Clerk (rentals@sd27.bc.ca) at least 15 days in advance for a facility or one month in advance for fields. **Application forms are available on the District's website:** www.sd27.bc.ca.

Once the Booking Clerk has assessed the charges and fees, the renter will be asked to sign and complete the contract.

All fees and charges are due at the time of signing.

July 2014

Regulations

The following regulations apply when renting school facilities: Review Board Policy 3513 Community Use of Facilities at www.sd27.bc.ca for full regulations.

1. Adequate supervision is essential and all persons renting schools are required to give this careful attention. Appropriate insurance must be carried and any loss or damage caused by individuals who attend or gain access through the rental will be borne by the renter.
2. Persons or organizations renting or using school facilities must comply with all Municipal Fire Regulations and Bylaws; seating capacity; exit and fire lane clearance; and parking regulations.
3. Gymnasiums may be rented for indoor practices for soccer, softball, baseball or football. For floor hockey, sticks must be plastic shaft and plastic blade only. Non marking shoe soles are required.
4. **All facilities and grounds are rented on an "AS IS" basis. This applies to suitability, condition and service.** Equipment is not included with the exception of badminton and volleyball nets in gyms; hockey nets may also be available in some schools. Principal permission is required. Other equipment may be available, and charges may be applied, at the discretion of the School Principal.
5. No advertising may be done through the school nor can advertising be attached to the outside of the school building.
6. Individuals or organizations must include in any external advertising the fact that the rental of SD27 facilities does not necessarily constitute the Board's support for the program or activity.
7. Persons attending any function in a school must obey all reasonable directions of the School Board employee in charge of the school building at that time.
8. All persons renting school facilities are required to agree to hold the Board harmless from all and any liability resulting from bodily injury and damage to property.
9. The Board reserves the right to cancel or revoke any permit at any time with or without cause and no claim may be made against the Board for damages or reimbursement on account of any loss, damage or expense except for rental fees already paid. In the case of a labour dispute, strike, or lockout resulting in the closure of schools, all rentals will be suspended.
10. Unless expressly approved by the Secretary Treasurer, consumption of alcohol in any SD27 building or on any school ground is prohibited.
11. Smoking, using tobacco, or holding lighted tobacco in or on school property is prohibited by law.
12. Overnight camping is not permitted.
13. Childcare providers must apply directly to the Secretary Treasurer for use of space within a school (SecTreas@sd27.bc.ca). Guidelines as per Policy 3515 Childcare Providers.

Failure to comply with these regulations could result in the cancellation of the rental and jeopardize future rentals.