



Adding an Item to Board or Committee Meeting Agendas					
Deadline for Submission: at least two weeks prior to Board Meeting date to the Secretary Treasurer's office at above address					
REQUEST FOR WHICH AGENDA [SELECT ONE]					
Board – Open Board – Closed	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px; text-align: center;">Education Committee</td> <td style="padding: 5px; text-align: center;">To be determined by Board Chair</td> </tr> <tr> <td style="padding: 5px; text-align: center;">Business Education</td> <td></td> </tr> </table>	Education Committee	To be determined by Board Chair	Business Education	
Education Committee	To be determined by Board Chair				
Business Education					
MOTION/ITEM TITLE [PROVIDE BRIEF TITLE THAT CAPTURES THE MAIN POINT OF MOTION/ITEM]					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px; width: 50%;">For the Information of the Board Only Requires Board Action</td> <td rowspan="2" style="padding: 5px; vertical-align: top;">Supports which mission, vision, value, or goal of the Board? How?</td> </tr> <tr> <td style="padding: 5px;">Relates to SD27 Policy [PROVIDE POLICY NUMBER AND NAME]</td> </tr> </table>	For the Information of the Board Only Requires Board Action	Supports which mission, vision, value, or goal of the Board? How?	Relates to SD27 Policy [PROVIDE POLICY NUMBER AND NAME]		
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RATIONALE [PROVIDE A SUCCINCT DESCRIPTION OF WHY THIS MOTION IS NEEDED (I.E. NAME THE PROBLEM), AND ATTACH ANY RELEVANT BACKGROUND INFORMATION AND FULL RATIONALE. INCLUDE IF, AND WHY, THE MOTION/INFORMATION IS CONSIDERED EMERGENT]					
RECOMMENDED MOTION [PROVIDE A SUCCINCT MOTION OR SUMMARY OF WHAT ACTION YOU WISH TO BE TAKEN BY THE BOARD OF EDUCATION]					
SUBMITTED BY [PROVIDE NAME (PRINT), CONTACT INFORMATION (PHONE/E-MAIL), AND, IF APPLICABLE, ORGANIZATION REPRESENTED]	I wish to present in person to the Board. Time needed [MAX 15 MIN] <hr style="width: 100%; border: 0.5px solid black;"/> min				
DISPOSITION OF REQUEST [FOR BOARD OFFICE USE]					
<input type="checkbox"/> APPROVED [PROVIDE MEETING DATE AND TIME]					
<input type="checkbox"/> NOT APPROVED FOR MEETING [PROVIDE REASON]					
<hr style="border: 0.5px solid black;"/>					
BOARD CHAIR SIGNATURE	DATE				